

MINUTES - REGULAR MEETING

Del Norte Local Agency Formation Commission

January 26, 2015 4:00 pm

Members present: Chairman Roger Gitlin, City Rich Enea, Blake Inscore, Gerry Hemmingsen and Public Member Sparky Countess

Members absent: None

Others present: George Williamson, Executive Officer, County Counsel Gretchen Stuhr, and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Gitlin called the meeting to order in open session at 4:00 p.m.

Acknowledge new City Alternate Member Blake Inscore

New City member Blake Inscore was welcomed. The City alternate is Kathryn Murray, not Mr. Inscore as labeled in the agenda.

Election of Chair and Vice-chair for 2015

On a motion by Commissioner Enea, seconded by Commissioner Hemmingsen, and unanimously carried, the Del Norte Local Agency Formation Commission nominated and appointed Commissioner Inscore, as Chairman for 2015.

Discussion was held regarding the officers to both be from the same entity. Staff noted that it was the preference of many boards and commissions to have officers from opposite entities, but it was not mandatory.

On a motion by Commissioner Countess, seconded by Commissioner Hemmingsen, and unanimously carried, the Del Norte Local Agency Formation Commission nominated and appointed Commissioner Enea, as Vice-Chairman for 2015.

New Chairman Inscore took the gavel and moved the agenda forward.

2. Public Workshops

Regional Fire Protection District MSR – Profiles

Discussion was held regarding a Regional Fire Protection District MSR. Staff is finding that the second round of the MSR updates, especially fire districts, has focused on a more regionalize approach, which staff is supportive of. Former Cal-Fire Chief McFarland has been assisting in gathering information. Staff did not get enough information from the Klamath Fire Protection District and Community Service District to update their profile at this time. There is new management at that district and staff expects to have more information in

February. The other fire protection district profiles were presented. The opportunity for shared services that will assist the Gasquet, Smith River and Hiouchi areas has been considered and is being discussed with the various entities. Discussion was held regarding the necessity of having a fire protection district, tax assessments or other methods of paying for district equipment, etc. Cal-Fire currently does not respond to structure fires and a concern is that if the Klamath Fire Protection District ceased to exist would the responsibility become the County's or could an agreement be entered into for another agency to provide fire services to that area. The community of Trinidad has an agreement with Cal-Fire that pays them to be open all year round and they do fight structure fires in place of other traditional fire services. Humboldt County pays the difference of having the station open part year versus full-time. Klamath could also have public safety officers that function as police and fire fighters as another alternate. Other communities have used this model and it works well. Staff was asked to bring back information regarding the cost of keeping the Cal-Fire office open full time and the amount of Humboldt County's contribution. Fort Dick Fire Protection District is planning on building a new fire station as they have outgrown their current station, according to staff.

Discussion was held regarding at what point does a community water system have to become a district. Staff indicated that there is no requirement; they are encouraged to become districts under State regulations. Commissioner Countess asked about the expenditures listed in the profiles (CFPD \$320,000 expenditure) staff will review the fee and report back to the Agency.

Klamath Area CSD MSR - Profiles

Discussion was held regarding the Klamath Area CSD above.

3. Regular Business

A. Approval of September 22, 2014 Draft Minutes (ATTACHMENTS 3A)

On a motion by Commissioner Gitlin, seconded by Commissioner Countess, and unanimously carried, the Del Norte Local Agency Formation Commission approved and adopted the minutes of the September 22, 2014 meeting as presented.

B. FY 2014 -15 Mid-Year Budget Review (ATTACHMENT 3B)

Discussion was held regarding the mid-year budget report, including a small reserve of \$4,734.16 at this point. No action was necessary.

C. MSR and SOI Update Schedule (ATTACHMENTS 3C)

Discussion was held regarding the scheduled updates. This is an informational, receive, and file item on the agenda. All of the districts were listed with the dates of review and or progress on current reviews. When told that the Library District found a significant amount of money (\$322,000), which staff was unaware of, staff noted that an MSR update could be requested due to the additional information. Commissioner Gitlin asked that it be added to the next agenda for discussion as the current schedule for review would be in 2016 for the Library District.

D. Recreation & Park District Formation Certificate of Completion (ATTACHMENTS 3D)

Discussion was held regarding the certificate of completion. The format of the certificate needs to be adjusted to add verification language and then it will be recorded. No action was necessary regarding this matter.

E. CALAFCO – LAFCO and the Law Workshop Report (ATTACHMENTS 3E)

Discussion was held regarding the workshop. Next year, the conference will be in Sacramento. An outline of the conference was presented in the agenda.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Report on upcoming CALAFCO events and legislative review.

Staff reported that there is another CALAFCO conference, a one day event, held at UC Davis extension, if anyone is interested in attending.

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

No reports were received/made.

C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

No public comments were made/received.

5. Adjournment

There being no further business to come before the Commission, the Chairman adjourned the meeting at 4:54 p.m. until the next regularly scheduled meeting on February 23, 2015.

Respectfully submitted,

Karen L. Phillips, Recording
Secretary