

<b>REGULAR MEETING MINUTES</b>
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**Del Norte Local Agency Formation Commission**  
**February 23, 2015 4:00 pm**

**Members present:** Roger Gitlin, Vice-Chair Rich Enea, Chairman Blake Inscore, Gerry Hemmingsen and Public Member Sparky Countess

**Members absent:** None

**Others present:** George Williamson, Executive Officer, County Counsel Gretchen Stuhr, and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Inscore called the meeting to order in regular session at 4:02 p.m.

2. Public Hearing

A. Del Norte Resource Conservation District MSR/ SOI (ATTACHMENT 2A)

Executive Officer Williamson reported briefly on the District MSR/SOI and the process of adoption or other action. The District staff were helpful in this process, he noted. Obtaining grant funding appears to be the main funding source for this district. A balanced budget was presented, and staff noted that they will be using the funds they received for permitting and applications work for county projects/local benefit. Stream enhancement, livestock fencing, and the Aleutian goose management plan, are just some of the activities that the District provides/works on. Staff recommended that the resolution and determinations be adopted. The District is made up of resource lands of 28 square miles within the county. The public hearing was opened at 4:12 p.m. The following person(s) spoke: none. The public hearing was closed at 4:12 p.m.

On a motion by Commissioner Gitlin, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission voted to adopt the Del Norte Resource Conservation District MSR/SOI update and Resolution No. 15-01, entitled, RESOLUTION OF THE DEL NORTE LOCAL AGENCY FORMATION COMMISSION APPROVING MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE DEL NORTE RESOURCE CONSERVATION DISTRICT.

3. Regular Business

A. Approval of January 26, 2015 Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Countess, seconded by Commissioner Enea, and unanimously carried, the Del Norte Local Agency Formation Commission voted to approve and adopt the minutes of January 26, 2015 as presented.

B. Recreation & Park District Formation Recorded Certificate of Completion (ATTACHMENT 3B)

Discussion was held regarding the Certificate of Completion that was presented in the agenda as information. Mr. Williamson noted that the sales tax will begin accruing in April, 2015. Staff will keep the Commissioners apprised of the tax revenues annually. No action was necessary regarding this matter.

4. Inquiries, Correspondence, Application Status and Referrals

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Staff had no other matters to discuss.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following Commissioners discussed matters: Commissioner Countess asked about the expenditures of the regional fire district and would like to know whether or not it was for pieces of equipment. Staff will get that information and bring it back, he did not have time to follow up on that request from the last meeting. Commissioner Gitlin asked about the Smith River Cemetery District and their level of cooperation regarding their MSR update. Staff will check in with them and put the matter on the next agenda.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following person(s) addressed the Commission: none.

5. Adjournment

There being no further business to come before the Commission, the Chairman adjourned the meeting at 4: 23 p.m. until the next regularly scheduled meeting on March 23, 2015.

Respectfully submitted,

Karen L. Phillips, Recording  
Secretary