

MINUTES REGULAR MEETING

Del Norte Local Agency Formation Commission

March 26, 2012

4:00 pm

Members Present: Chairman Gerry Hemmingsen, Rich Enea (City Alternate), Public Member Sparky Countess, and Rick Holley

Members Absent: Leslie McNamer, and Vice-Chairman Kelly Schellong

Others Present: George Williamson, Executive Director, and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Hemmingsen called the meeting to order at 4:00 p.m.

2. Public Hearings

None

3. Regular Business

A. Approval of February 27, 2012 Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Countess, seconded by Commissioner Holley, and unanimously carried on a polled vote, the Commission approved and adopted the minutes of the February 27, 2012 meeting as presented.

B. FY 2011-12 Budget Status Report (ATTACHMENT 3B)

Executive Officer Williamson presented the budget status report. The budget is still on track and within budgeted projections for the 2011/2012 fiscal year. No action was necessary.

C. Compliance Work Program for 2012 (ATTACHMENT 3C)

Executive Officer Williamson reported on the work program for 2012. Upcoming reviews will be provided from the Gasquet Community Service District (CSD), Klamath CSD, Del Norte Healthcare District, Del Norte Library District and the Smith River Cemetery District. An overview map of the special districts within the county was shown. Staff will look at the growth of the Gasquet CSD to the east and west. Water is the only service this district supplies. Discussion was held as to whether or not commissioners were responsible to review other services, for example law enforcement, available in each of the service areas. Mr. Williamson noted that other services can be reviewed. He also noted that the Klamath CSD has caused some

concerns regarding the way the district is operating and spending appropriately as noted at the last meeting. The boundaries of the Klamath CSD go across the Klamath River; this is a function of using parcel maps to draw the boundaries of the districts. The Healthcare District spans the entire county, as well as the Del Norte Library District. The Smith River Cemetery District is the last MSR that needs to be reviewed this year and staff will be looking at their ability to provide services. 7 determinations are made with each service review and 5 determinations are made with sphere of influence requests. The determinations were outlined for the new commissioners. Commissioner Holley asked what happens if the district does not meet the determinations. Staff indicated that the Commission can strongly recommend actions, review of assessments, etc. Sanctions are not something that the Commission sets or performs. When reviewing the maps it was noted that CSA 1 was added to at a previous meeting to include a portion of Washington Park and the McNamara Ranch. Staff noted that the map used was in error (dated 2010) and it would be amended. Discussion of the CSA 1 boundaries was held, including the property that was added to the CSA by Commission action earlier in the year. Discussion had been held in the community about increasing the size of the water main in that area for the airport and future development. Mr. Williamson noted that the Smith River Cemetery District will be looking at adding other areas, including the Spyglass Subdivision, north of Smith River.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

LAFCo Overview for newer commissioners, including procedures for reorganizations, schedule for FY 2012-13 budget review and hearing, and initial review of work plan for the coming fiscal year.

The following topics were discussed: 1) the overview was provided above in item 3.

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

No commission reports/requests/comments were made.

C. Public - Public comment on items of interest to the public within the subject matter jurisdiction of the Local Agency Formation Commission, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

No members of the public addressed the Commission.

5. Adjournment

There being no further business to come before the Commission, Chairman Hemmingsen adjourned the meeting at 4:29 p.m. until the next regularly scheduled meeting on April 23, 2012.

Respectfully submitted,

Karen L. Phillips, Recording Secretary