

MINUTES

Del Norte Local Agency Formation Commission

April 27, 2015 4:00 pm

Members present: Roger Gitlin, Vice-Chair Rich Enea, Gerry Hemmingsen, and Alternate Kathryn Murray (entered later)

Members absent: Chairman Blake Inscore, and Public Member Sparky Countess

Others present: Executive Officer George Williamson, County Counsel Gretchen Stuhr, and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Vice-Chair Enea called the meeting to order at 4:00 p.m.

2. Public Hearings

A. South County Community Services District MSR/ SOI (ATTACHMENT 2A)

Discussion was held regarding the South County Community Services District. Staff noted that Hunter Valley and Redwood Park CSD information is complete. Staff suggested metering the water for Hunter Valley CSD customers. Hunter Valley has sufficient water capacity. Redwood Park would like to adjust their sphere of influence to include the 150 (approx.) customers that currently receive services outside the district boundary. One of their tanks is in very bad condition and they are working on getting a grant for a replacement tank. Staff recommended that the board take action to approve the MSR's at this meeting and when the third (Klamath Community Service District) MSR is complete to take final action at that time for all three. Staff also recommended that the Redwood Park board put together a capital improvement plan and that it be added to this MSR. They are working with a firm from Siskiyou County to find funding for the tank, Jim Cook is the person helping them. The public hearing was opened at 4:17 p.m. No public comments were made. The public hearing was closed at 4:17 p.m.

On a motion by Commissioner Hemmingsen, seconded by Commissioner Gitlin, and unanimously carried on a polled vote, with Public Member Countess absent, the Del Norte Local Agency Formation Commission approved and adopted the Redwood Park and Hunter Valley MSR's minus the Klamath CSD, which will be brought back for approval.

B. Del Norte LAFCo FY 2015-16 Draft Budget (ATTACHMENT 2B)

Discussion was held regarding the FY 2015-16 Del Norte Local Agency Formation Commission Budget. Staff is asking for a modest increase in professional fees,

advertising, legal fees and dues. The public hearing was opened at 4:18 p.m. No comments were made. The increase equals about \$10 per month.

On a motion by Commissioner Gitlin, seconded by Commissioner Hemmingsen unanimously carried on a polled vote, with Public Member Countess absent, the Del Norte Local Agency Formation Commission approved the Draft 2015-16 FY Budget as presented and continued the public hearing to May 18th, 2015.

3. Regular Business

A. Approval of March 23, 2015 Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Hemmingsen, seconded by Commissioner Gitlin, and unanimously carried on a polled vote, with Public Member Countess absent, the Del Norte Local Agency Formation Commission approved and adopted the minutes of the March 23, 2015 meeting as presented.

B. FY 2014-15 Budget Amendment (ATTACHMENT 3B)

This amendment causes no increase in the budget, according to Mr. Williamson, the funds were moved from other line items to balance the budget.

On a motion by Commissioner Gitlin, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, with Public Member Countess absent, the Del Norte Local Agency Formation Commission adopted the 2014-15 Budget Amendment as presented.

C. Change May Meeting to May 18 due to regular meeting date falling on Memorial Day Holiday (NO ATTACHMENT)

Discussion was held regarding changing the May 2015 meeting date due to the Memorial Day holiday.

Commissioner Murray entered the meeting at 4:03 p.m.

Staff is requesting that the meeting be held on the 18th of May. By consensus the meeting date for May was changed to the 18th.

D. Update on Regional County Fire Services Municipal Services Review and SOI Update set for May meeting (NO ATTACHMENT)

Discussion was held regarding the MSR for the Regional County Fire Services. All the chiefs are reviewing the documentation and comments are due in a week. Staff will bring the MSR back with options for consideration, perhaps including a corrective plan, zero sphere of influence, formation of CSA and contract with

Cal-Fire for services for the Klamath area. Discussion was held regarding the process to forming a CSA, emergency medical services, and dispatching that would come from Cal Fire in Fortuna. The change would give the community 24/7 response for fire services with a CSA, although it would be more expensive.

4. Inquiries, Correspondence, Application Status and Referrals

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

The following topics were discussed: 1) legislation is being monitored; and there has been a change to the Subdivision Map Act to require fire services.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following Commissioners made reports: Commissioner Hemmingsen noted that Jim Cook of Siskiyou County noted that they did not have one meeting in 8 years of LAFCO when he was on the Board of Supervisors of Siskiyou County. Commissioner Enea noted that July 1st is the new target date for Crescent City Fire to open. Commissioner Gitlin asked about the Smith River Cemetery District and running out of space. Staff noted that the discussion will include discussions of this in the North County CSD.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following person(s) addressed the Commission: none.

5. Adjournment

There being no further business to come before the Commission, the Vice-Chairman adjourned the meeting at 4:38 p.m. until the next regularly scheduled meeting on May 18, 2015.

Respectfully submitted,

Karen L. Phillips, Recording
Secretary

