

<b>MINUTES</b>
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**Del Norte Local Agency Formation Commission**  
**May 13, 2013**

**Present:** Sparky Countess, Public Member, Rick Holley, Kathryn Murray, Roger Gitlin, and Gerry Hemmingsen

**Also Present:** George Williamson, Karen L. Phillips

1. Call to Order/Roll Call

Chairman Holley called the meeting to order at 4:00 p.m.

2. Public Hearings

A. Final FY 2013-14 Budget and FY 2012-13 Amendment (ATTACHMENT 2A)

Kathryn Murray asked to add the resolution approving the budget to the agenda as the resolution is attached to the agenda packet, but not included in the agenda language.

On a motion by Commissioner Gitlin, seconded by Public Member Countess, and unanimously carried, the Local Agency Formation Commission voted to add adopting the resolution to this agenda item.

Chairman Holley opened the public hearing at 4:02p.m. No public comments were made. The public member stipend was changed to \$480 from the \$600+ number, which was listed incorrectly in the current budget. Staff will make this change. Commissioner Murray asked about the cost plan increase, which is pretty significant. Staff described the cost plan to the Commission.

Counsel Gretchen Stuhr entered the meeting at 4:05 p.m.

On a motion by Commissioner Murray, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote the Resolution 13-02 adopting the final 2013-14 Local Agency Formation Commission Budget, with correction to the public member stipend, was approved and adopted.

3. Regular Business

A. Approval of March 25, 2013 Draft Minutes (ATTACHMENT 3A)

B. Review of approach for Regional Fire Services MSR (ATTACHMENT 3B)

On a motion by Commissioner Countess, seconded by Commissioner Hemmingsen, and unanimously carried the Local Agency Formation Commission approved the minutes of the March 25, 2013 meeting.

Discussion was held regarding changing the Resolution listed in the minutes to number 13-02. Since the minutes dealt with previous resolutions, this change was not necessary.

Discussion was held regarding the approach for a regional fire services MSR. The director is seeing a more regional approach for some of these services around the state. There are half a dozen fire agencies providing services in this County and it makes sense to consolidate the MSR's if possible. The regional approach seems to be working and opens up discussions and saves money. The Executive Director went to one of the joint meetings recently and suggested a regional MSR, which was well received. The districts agreed to a regional approach to review the services and staff is very encouraged after that meeting. Concurrence of the Commission is needed to move forward with the next review process for this new regional approach. Commissioners asked if there was any down side to doing the review this way. No, according to staff, there is no down side; the services are the same, just a broader look. This was staff's idea to help the districts. Consensus of the Commission was to use a regional approach to the MSR' for fire districts.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Public Records Act Request for information on prior Executive Officer  
(Attachment 4A)

Nominations for 2014 CALAFCO Board of Directors (Attachment 4B)

From July 1, 2001 through June 24, 2004 there was an executive officer named Amy Buechane who worked with the Commission. Recently a Public Records Act request was filed from Shasta County concerning this person and her activity as the executive officer in many counties. A letter will be sent asking for clarification on the number of MSR's that were approved when she was the executive director. The request is being handled by staff.

The nominations for the CALAFCO Board of Directors were discussed briefly. The Executive Officer noted that we have never had an officer on the board. After carefully considering the matter, there were no volunteers to serve on the State board.

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

Commissioner Gitlin asked if there was new information regarding the Smith River Cemetery District MSR. Mr. Williamson replied that there was none at this time.

C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

No public comments were made.

4. Adjournment

There being no further business to come before the Commission, Chairman Holley adjourned the meeting at 4:22 p.m., until the next regularly scheduled meeting on June 24, 2013 meeting.

Respectfully submitted,

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Karen L. Phillips, Recording  
Secretary