

MINUTES

Del Norte Local Agency Formation Commission May 18, 2015 4:00 pm

Members present: Roger Gitlin, Vice-Chair Rich Enea, Gerry Hemmingsen, Chairman Blake Inscore, and Public Member Sparky Countess

Members absent: None

Others present: Executive Officer George Williamson, Steve Wakefield, John McFarland, County Counsel Gretchen Stuhr, Nicole Burshem and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Inscore called the meeting to order in regular session at 4:00 p.m.

2. Public Hearings (2.A and 2.B Continued from April 27, 2015)

A. South County Community Services District MSR/ SOI (ATTACHMENT 2A)

Executive Officer Williamson reported on the South County Community Services District MSR/SOI. This was a continuance of the last meeting discussion. Hunter Creek and Redwood CSD MSR's were approved at the last meeting. The Klamath CSD information is being worked on, but staff has not received it yet. Klamath Community Service District staff are struggling and the Redwood CSD staff will be assisting to collect the information necessary. The information should be available by the end of May 2015. Mr. Williamson requested that this matter be continued to the June meeting (22nd).

On a motion by Commissioner Gitlin, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission continued the hearing until June 22, 2015 to allow Klamath CSD to collect and submit information.

B. Del Norte LAFCo FY 2015-16 Final Budget (ATTACHMENT 2B)

Executive Officer Williamson reported on the 2015-16 Final Budget. Staff noted that the budget is ready to be adopted after this public hearing, and no response were received from the partner agencies. The public hearing was opened at 4:04 p.m. The following person(s) commented: none. The public hearing was closed at 4:05 p.m. Commissioner Hemmingsen asked about the use of the fund balance. Staff indicated that it could be used.

On a motion by Commissioner Hemmingsen, seconded by Commissioner Countess, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission approved and adopted Resolution No. 15-02, entitled, ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2015-16, using the fund balance to reduce the annual cost to the City and County.

C. Countywide Fire Services MSR & SOI Update (ATTACHMENT 2C)

Executive Officer Williamson reported on the Countywide Fire Services MSR & SOI Update. This is the complete MSR with complete determinations. Staff thanked John McFarland, former fire chief for his work. Also, Chief Steve Wakefield was very helpful, and as a result the MSR is more meaningful. A verbal agreement exists for the Hiouchi fire district with the Smith River district; however, staff noted it would be helpful to resolve issues by having a written formalized agreement. Smith River Fire Protection District should sign a mutual aid agreement rather than just the verbal agreement that exists now. The Klamath determination cannot be made at this time, they did not respond, but staff and Mr. McFarland will attend their next meeting to address concerns. Klamath was invited to attend the meeting today and staff would like direction regarding this issue. The public hearing was opened at 4:14 p.m. Commissioner Gitlin asked about one or two separate motions necessary to adopt the MSR or direction to staff. Staff recommended that the Commission give direction to staff to proceed. Staff has the information regarding the funds collected for the Klamath Fire Protection District, and noted that the determination cannot be made that the fire services are being provided to the Klamath SOI. The lack of volunteer fire fighters in Klamath is keeping them from providing services, and sometimes they do not respond for medical calls according to Crescent Fire Chief Steve Wakefield. CalFire is in the community during the summer months for some limited protection. This remains a very big issue. A recruitment and retention grant could be found according to Mr. Wakefield. The residents of Klamath need to be heard from regarding this problem. Direction was given, by consensus, to have staff work with the Yurok Tribe to get a grant for a recruitment program moving forward to fully staff the Klamath Fire Protection District. There is no requirement to have a fire district, but if you have one, it needs to provide services and pass a service review. Elimination of the district without a viable option is not possible. Having the executive officer contact the Tribe and see if there is a way to work together and get/recruit the volunteers is a viable alternative at this time. There is a reserve fire department pay used in other areas to cultivate volunteers, perhaps this could be used in Klamath to resolve their issues. The following person(s) commented: none. The public hearing was closed at 4:35 p.m. Direction was given to staff to work with the agencies and work on funding sources, by consensus. The public hearing was continued to the June 22, 2015 meeting. The SOI was discussed with regard to the boundaries (crossing the Smith River) and which agency has jurisdiction. It is

intended that the south side of the Smith River serve the Fort Dick area (Fort Dick Fire Protection District), and the north side of the Smith River serve the Smith River community (Smith River Fire Protection District), delineated by the middle of the river. Staff will clarify the "center of the river" for the next meeting and bring this matter back for adoption.

3. Regular Business

A. Approval of April 27, 2015 Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Gitlin, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission approved and adopted the minutes of the April 27, 2015 meeting as presented.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

CALAFCO 2015 Conference Announcement (ATTACHMENT 4A)

CALAFCO 2015/16 Board Nominations (ATTACHMENT 4B)

Executive Director Williamson reported on: his conversation with the Elk Valley Rancheria and the annexation of the Martin Ranch area to CSA #4 and on an application that may be forthcoming in the next 60 days. Staff is making headway on the other MSR's and hopefully the Harbor will come before the Authority in June. Two open seats are on the CALAFCO board. Staff would like to help any members interested in serving.

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following Commissioners commented: none.

C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following person(s) addressed the Commission: none.

5. Adjournment

There being no further business to come before the Commission, the Chairman adjourned the meeting at 4:43 p.m. until the next regularly scheduled meeting on June 22, 2015.

Respectfully submitted,

Nicole L. Burshem, Recording Secretary