

MINUTES

Del Norte Local Agency Formation Commission
May 19, 2014 4:00 pm

Members present: Chairman Roger Gitlin, Gerry Hemmingsen, Kathryn Murray, Ron Gastineau, and Public Member Sparky Countess

Members absent: None

Others present: George Williamson, Executive Officer, Deputy Counsel Elizabeth Cable, Del Norte County Fair Manager Randy Hatfield, Martha Rice and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Gitlin called the meeting to order at 4:00 p.m. The pledge was led by Deputy Counsel Cable.

2. Public Hearings

A. Del Norte County Fairgrounds Recreation and Park District Formation –
Staff Report & Resolutions (ATTACHMENT 2A)

Mr. Williamson reported on the proposed district and resolutions. Randy Hatfield, Fair Manager was present to answer questions. Staff included information in the agenda packet regarding the fair's strategic plan and additional information in the discussion item of the agenda report. Staff recommended that the Commission take a favorable action today and move the district to the protest process, which is the next required step. Commissioner Murray asked about the specific findings and asked where the findings were listed. Page 2 of the staff report outlined the findings in "a-o".

Commissioner Hemmingsen asked about notification to property owners. Staff noted that property owners did not need to be notified individually due to the type of district. There will be an advertisement in the Triplicate of the public hearing for formation of the district. The public hearing was opened at 4:18 p.m. No members of the public addressed the Commission. The public hearing was closed at 4:18 p.m. Mr. Williamson noted that this matter will be agendized on the June 23rd agenda for further action for the protest. The fair would then be given from June through November to convince the voters to approve the measure, district and new board establishment.

On a motion by Commissioner Countess, seconded by Commissioner Murray, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission, adopted the Negative Declaration for CEQA compliance and adopted Resolution No. 14-01, entitled, RESOLUTION OF THE DEL NORTE LOCAL AGENCY FORMATION COMMISSION MAKING THE REQUIRED FINDINGS FOR CALIFORNIA ENVIRONMENTAL QUALITY ACT COMPLIANCE FOR FORMATION OF THE DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT,

On a motion by Commissioner Countess, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission approved the Del Norte County Fairgrounds Recreation and Park District formation by making specific findings listed in the staff report as "a-o" and determinations as contained in the staff report, and adopted Resolution No. 14-02, entitled, RESOLUTION OF APPROVAL TO FORM THE DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT.

B. Del Norte LAFCo FY 2014-15 Final Budget (ATTACHMENT 2B)

Mr. Williamson reported on the final budget, including line item 70530, which should be reduced. The savings will be split between the City and County. That was the only change at this time. No public comments were made.

On a motion by Commissioner Murray, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission, approved and adopted the FY 2014-15 Del Norte Local Agency Formation Commission Final Budget and Resolution 2014-03, entitled, as presented.

3. Regular Business

A. Approval of **April 28, 2014** Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Countess, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission, adopted the April 28, 2014 minutes as presented.

4. Inquiries, Correspondence, Application Status and Referrals

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

CALAFCO Quarterly report

The following report was given: Mr. Williamson noted that there were no other items other than were in the agenda packet.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following Commissioners made reports: Commissioner Countess updated the group on the Memorial Day flag placement and VFW luncheon and services. Tuesday they will be taking the flags down. Chairman Gitlin asked about the cemetery district that was discussed several meetings ago. No update at this time, perhaps next meeting.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following person(s) addressed the Commission: Fair Manager discussed the plans of the fair board for the months June-November. They are gathering supporters for signs, posters, donations and letters to support the recreation district's passage. The work party last weekend provided about 50 volunteers that cleaned up the fairgrounds. They have at least two more of these events planned in the near future. They have raised about \$33k for the support of the fair. The "what if" discussion is being held in the interim.

5. Adjournment

There being no further business to come before the Commission, Chairman Gitlin adjourned the meeting at 4:33 p.m. until the next regularly scheduled meeting on June 23rd, 2014 at 4:00 p.m.

Respectfully submitted,

Karen Phillips, Recording Secretary