

MINUTES

Del Norte Local Agency Formation Commission

May 21, 2012

4:00 pm

Members Present: Chairman Gerry Hemmingsen, Leslie McNamer, Vice-Chairman Kelly Schellong, Rick Holley, and Public Member Sparky Countess

Members Absent: None

Others Present: George Williamson, Executive Director, Gretchen Stuhr and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Hemmingsen called the meeting to order in regular session at 4:00 p.m.

2. Public Hearings

A. Amended FY 2011-12 Budget (ATTACHMENT 2A)

Chairman Hemmingsen opened the public hearing regarding the amended Fiscal Year 2011-2012 Budget at 4:00 p.m. Staff presented the report regarding the amended budget. This amendment changes line items to add revenue and disbursement line items (Big Rock CSD) and balances other line items. There are no additional funds being added to the budget. No public comments were made/received.

Commissioner Countess entered the meeting at 4:02 p.m. and the public hearing was closed.

On a motion by Commissioner McNamer, seconded by Commissioner Schellong, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and adopted Resolution No 12-04, entitled, A RESOLUTION OF THE DEL NORTE LOCAL AGENCY FORMATION COMMISSION AMENDING FISCAL YEAR 2011-2012 BUDGET.

B. Final FY 2012-13 Budget (ATTACHMENT 2B)

Chairman Hemmingsen opened the public hearing regarding the Fiscal Year 2012-2013 Budget at 4:05 p.m. Staff noted that no major changes have been made, the costs are constant from the prior year. The fund balance is \$4,600 per the auditor, which staff recommended the Commission take advantage the

additional funds to choose one of the options. No public comments were received or made. The public hearing was closed at 4:08 p.m. Discussion was held regarding adding travel to the CALAFCO conference to the budget and any benefit that might be had from attending. If at another time (prior to the October conference) the Commission wanted, they could make a change to add the conference attendance costs to the budget.

On a motion by Commissioner Schellong, seconded by Commissioner Countess, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and adopted the Fiscal Year 2012-2013 LAFCO Budget Option #1 as presented and adopted, Resolution No. 12-05, entitled, A RESOLUTION OF THE DEL NORTE LOCAL AGENCY FORMATION COMMISSION APPROVING FISCAL YEAR 2012-2013 BUDGET.

3. Regular Business

C. Approval of April 23, 2012 Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Countess, seconded by Commissioner Schellong, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and adopted the minutes of the April 23, 2012 meeting as presented.

D. Compliance Work Program for 2012 (ATTACHMENT 3B)

Discussion was held regarding the work compliance work program. Three MSR's are coming due, Healthcare District, Library District and Smith River Cemetery District. This will be a chance to get a countywide look for these three districts. This report is a receive and file matter. No action is required.

Discussion was held regarding the troubles that Klamath Fire Protection District is having and whether or not their MSR needs to be looked at by LAFCO to assist them. Staff will look at the Cemetery District consolidation and Klamath MSR review and bring their findings back to the Commission. The Library District will be brought back in July.

E. Professional Services Contract Extension FY 2012-13 (ATTACHMENT 3c)

Discussion was held regarding extension of the professional services contract for the executive officer for Fiscal Year 2012-2013. The PlanWest contract is entering into its 6th year

On a motion by Commissioner Countess, seconded by Commissioner McNamer, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and authorized the Chairman to sign the professional

services contract extension with Planwest Partners, Inc., which will terminate June 30, 2013, as presented.

4. Inquiries, Correspondence, Application Status and Referrals

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.
Update on legislation affecting LAFCos

The report included the following topics: 1) No change in legislation; 2) Staff suggested that the June meeting be cancelled and the next meeting be held July 23, 2012 as regularly scheduled. By consensus the June meeting was cancelled.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following reports/requests/announcements were made: none

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following persons addressed the Commission: None

5. Adjournment

There being no further business to come before the Commission, Chairman Hemmingsen adjourned the meeting at 4:21 p.m. until the next regularly scheduled meeting on June 25, 2012.

Respectfully submitted,

Karen L. Phillips, Recording
Secretary