

MINUTES

Del Norte Local Agency Formation Commission
June 24, 2013

Present: Sparky Countess, Public Member, Rick Holley, Rich Enea, City Alternate, Roger Gitlin, and Gerry Hemmingsen

Absent: Kathryn Murray

Also Present: George Williamson, Gretchen Stuhr, and Karen L. Phillips

1. Call to Order/Roll Call

Chairman Holley called the meeting to order at 4:00 p.m.

2. Public Hearings

A. None

3. Regular Business

A. Approval of **May 13**, 2013 Draft Minutes (ATTACHMENT 3A)

A change will be made to correct the spelling of Commissioner Countess' name to "Sparky" on the first page of the minutes.

On a motion by Commissioner Countess, seconded by Commissioner Gitlin, and unanimously carried, the Local Agency Formation Commission approved and adopted the minutes of the May 13, 2013 meeting with the minor correction as noted.

B. Staffing Services Contract Renewal – Planwest Partners Inc.
(ATTACHMENT 3B)

Mr. Williamson reported on the contract renewal, and expressed his interest in continuing the contract with LAFCO. The contract was provided in the agenda packed for consideration. A review of the budget for the past several years indicates a considerable reduction in the cost of staffing services, according to Mr. Williamson.

On a motion by Commissioner Hemmingsen, seconded by Commissioner Countess, and unanimously carried, the Local Agency Formation Commission approved and adopted the Staffing Services Contract with Planwest Partners Inc. for the period of July 1, 2013 through June 30, 2014

C. Update on Regional Fire Services MSR (ATTACHMENT 3C)

Mr. Williamson also noted that Commissioner Murray had contacted him this morning to say she could not attend the meeting and he appreciated the fact that the alternate, Rich Enea was able to attend the meeting on such short notice.

Mr. Williams on reported on the MSR for regional fire services as discussed at the last meeting. There is great progress on the regional fire services MSR according to George. He will be attending a Wednesday night meeting this week to go over the responsibilities and services review with the affected districts. He then will prepare a draft and send it out to each of them for approval, and finally the document will be forwarded to this agency for approval. Questionnaires are going out to all of the districts for additional input. Former Chief McFarland has been very helpful in this process. Commissioner Hemmingsen asked about the 2012-13 Grand Jury report and their issues with the Klamath Fire District. Mr. Williamson commented that he did not have knowledge of the report and will check into it before the meeting on Wednesday. No action was necessary.

D. Smith River Cemetery District SOI Expansion Map (ATTACHMENT 3D)

Mr. Williamson reported on the Smith River Cemetery District SOI. Nautical Heights and Surfsound (not by name) were discussed at the last meeting and staff just wanted to make sure that those were the two developments to be added to the district as listed on the GIS program. The Commissioners assured Mr. Williamson that those were the subdivisions to be added. Commissioner Gitlin asked about the SOI expansion and wondered if this was a model that would be copied by other districts, as necessary. Staff affirmed that thinking and noted he anticipates that this will be brought back to the Commission in August. Ending the annual negative balance was the concern that led to discussing an expansion of the district so that they can operate in the black.

E. AB 54 Mutual Water Companies (ATTACHMENT 3E)

Discussion was held regarding AB 54, acknowledging new reporting requirements for mutual water companies. Since we do not have any mutual water companies in this county, the reporting is not an issue at this time.

4. Inquiries, Correspondence, Application Status and Referrals

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Response to Public Records Act Request for prior Executive Officer
(Attachment 4A)

Mutual Water Companies

Mr. Williamson reported on the public record request, which was included in the agenda packet and the end of the 2012-13 fiscal year budget. The public records act request was completed in time. The fiscal year budget is in good shape.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following commissioners made reports or comments: Commissioner Hemmingsen thanked George for his past work and stated that he is looking forward to working with him in the future. Chairman Holley noted the passing of Rodney Jahn, recently retired Deputy Director of Del Norte Unified School District, over the weekend and expressed sadness.

- C. Public - Public comment on items of interest within LAFCO subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

No public comments were made; no members of the public were at the meeting.

5. Adjournment

There being no further business to come before the Commission, the Chair adjourned the meeting at 4:19 p.m., until the next regularly scheduled meeting set for July 22, 2013.

Respectfully submitted,

Karen L. Phillips, Recording Secretary