

MINUTES REGULAR SESSION

Del Norte Local Agency Formation Commission

April 23, 2012

4:00 pm

Members Present: Chairman Gerry Hemmingsen, Leslie McNamer, Vice-Chairman Kelly Schellong, Public Member Sparky Countess, and Rick Holley

Members Absent: None

Others Present: George Williamson, Executive Director, and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Hemmingsen called the meeting to order at 4:00 p.m.

2. Public Hearings

None

3. Regular Business

A. Approval of March 26, 2012 Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Countess, seconded by Commissioner Schellong, and unanimously carried on a polled vote, the Del Norte Local Agency Formation Commission approved and adopted the minutes of the March 26, 2012 meeting as presented.

B. Draft FY 2012-13 Budget (ATTACHMENT 3B)

Mr. Williamson reported on the draft 2012-2013 Local Agency Formation Commission Budget.

On a motion by Commissioner McNamer, seconded by Commissioner Holley, and unanimously carried, the Del Norte Local Agency Formation Commission approved and accepted the draft 2012-2013 Budget.

Staff suggested that one of the Commissioners plan to attend the CaLAFCO conference in October at the cost of approximately \$1,400. If approved, staff will come back with a budget amendment for that expense. Commissioner

Schellong noted that conferences are invaluable, but that would include an increase in the revenues from the City and the County. Staff noted that the conferences are important and Mr. Williamson will work to come back with a budget including a trip for one Commissioner that does not deviate from the budgeted (in the 2012-13 budget) amount and using a fund balance of approximately \$200. Staff noted that they do not attend the conference. Commissioner Countess noted that we should be tightening our belts not increasing the costs. Commissioner Holley asked about the revenues from the City and County and if staff was in contact with staff from both entities. The value of attending the conference versus the increased cost to the budget was discussed further. Staff will bring forward more information regarding the conference presentations at the next meeting.

C. FY 2011-12 Budget Status Report (ATTACHMENT 3C)

Mr. Williamson reported on the status of 2011-2012 Local Agency Formation Commission Budget. The expenditures are on track for the year.

D. Compliance Work Program for 2012 (ATTACHMENT 3D)

Mr. Williamson reported on the program. No action was necessary.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Washington Boulevard – Review of County Service Area 1 boundary relative to potential development

Pending St. Legislation – CALAFCO SB 1566 Support VLF (letter attached)

Report on Harbor District Improvements

Inquiry from BOV CSD about potential overlap with City Boundary

Regional Council of Rural Counties Conference (Placer Co) Sept. 19-21

Recommended Guidelines for LAFCOs on Budget Disclosure

Mr. Williamson reported on the following matters: 1) Washington Blvd – map was amended per the discussion at the meeting in March. The CSA boundaries on the north and south of Washington Blvd were discussed. The boundary of the CSA will be captured by staff to reflect the boundary on Washington Blvd. Discussion was held regarding annexation of the area at the airport into the sphere of influence. The County general plan has land use consistent with development in the future. Staff will report back on the potential development at the airport and surrounding area; 2) SB 1566 – a draft letter of support was attached to the agenda packet. The State pulled the vehicle license fees (VLF) and this has had a detrimental effect. CaLAFCO is a supporter of this bill that

would reinstate the fees; 3) Harbor District Improvements - staff gave a brief update regarding the seafood processing and that fact that it will be hooked up to the line. A 12 inch line and lift station upgrades will be done in the Elk Valley Road area and will help increase the development and services to the area. The service area boundaries would be reflected to mark any changes. The Harbor is not included in the CSA, but is within the City's sphere of influence. Another option is to add this area of the Harbor to the CSA. There are different options for the processors in the City. The City underwent some changes to the boundaries in 2011. Staff will contact the City's attorney to discuss the agreement for the service changes; 4) Potential Overlap of Services in Bertsch Ocean View CSA - which is not in the BOV, but within the City, this matter has been resolved; 5) RCRC Conference in September 19-21, 2012; 6) Recommended Guidelines for Budget Disclosure – staff noted that they are complying with the guidelines as presented in the packet.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following Commissioners made reports: None.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following persons addressed the Commission: None.

5. Adjournment

There being no further business to come before the Commission, Chairman Hemmingsen adjourned the meeting at 4: 34 p.m., until the next regularly scheduled meeting on May 21, 2012.

Respectfully submitted,

Karen L. Phillips, Recording Secretary