

MINUTES

Del Norte Local Agency Formation Commission
September 22, 2014 4:00 pm

Members present: Chairman Roger Gitlin, City Alternate Rich Enea, and Gerry Hemmingsen

Members absent: Ron Gastineau, Vice-Chair Kathryn Murray, and Public Member Sparky Countess

Others present: George Williamson, Executive Officer, County Counsel Gretchen Stuhr, and Karen Phillips, PS Business Services

1. Call to Order/Roll Call

Chairman Gitlin called the meeting to order at 4:15 p.m. Commissioner Enea led the pledge of allegiance.

2. Public Hearings

None

3. Regular Business

A. Approval of June 23, 2014 Draft Minutes (ATTACHMENT 3A)

On a motion by Commissioner Hemmingsen, seconded by Commissioner Enea, and unanimously carried on a polled vote, with Public Member Countess and Commissioner Murray absent, the Del Norte Local Area Formation Commission approved and adopted the minutes of the June 23, 2014 meeting as presented.

B. Approval of August 25, 2014 Draft Minutes (ATTACHMENT 3B)

On a motion by Commissioner Enea, seconded by Commissioner Hemmingsen, and unanimously carried on a polled vote, with Public Member Countess and Commissioner Murray absent, the Del Norte Local Area Formation Commission approved and adopted the minutes of the August 25, 2014 meeting as presented.

C. FY 2013 -14 Budget Summary (ATTACHMENT 3C)

Discussion was held regarding the 2013-14 budget. This budget information includes final changes to the budget through the end of 2013-2014 fiscal year and balances the budget with a savings of approximately \$1,800.00, which will offset the 2014-2015 fiscal year contributions from the City and County.

Commissioners expressed support for the budget report and thanks to staff for their tight management of costs.

D. MSR Updates (ATTACHMENTS 3D)

Discussion was held regarding the list of Municipal Service Review (MSR) updates that will be coming to the Commission for action over the next year. Staff noted that no action is required on this agenda item, it is advisory only. The fire districts will be coming up for review again and will be assisted as a group, by the executive officer, due to their interrelationships. There are three CSD's in the Klamath area and work is moving forward for assessments and expansion of the sphere of influence for the Klamath districts. Discussion was held regarding the districts and progress of the fire district's and the mutual aid agreement. The paragraph needs to be amended in the report where it discussed that fact that the merger is moving forward, etc. Provision of services in the event of fires in the Klamath area was discussed, including the fact that many of the volunteers work in Crescent City and it takes much longer to respond to fires during the normal work week. Staff will be bringing back clear recommendations for improvements for the fire district. Commissioner Enea indicated the \$88,000 per year is paid to the County for dispatch services and they (City) feel that the cost should include fire dispatch also. A merger of the fire districts, City and Crescent, has never been discussed at a board level according to Commissioner Enea and therefore he would like to have that clarification made in the discussion.

E. Rec & Park District Formation Summary (NO ATTACHMENT 3E)

Discussion was held regarding the district formation. Staff noted that this is the first complete district formation under his direction and all the activities were completed as noted. In November we will know how the district is moving forward.

F. Voting Delegate Appointment for CALAFCO Annual Conference (ATTACHMENT 3F)

Discussion was held regarding the delegate appointment for the CALAFCO conference. The conference will be held in Ontario next month. By consensus, the Chairman will be the delegate for the CALAFCO ballot.

4. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Cemetery Management Options (ATTACHMENT 4A)

The executive officer reported on the combining of cemetery districts into one countywide district. This process would be similar to the park and recreation district formation and be funded by a sales tax. However, before anything can be done, a champion needs to be found to promote and pay the cost of the formation. Consensus of the Commission was to wait until after the November election to see how the park and recreation district vote goes for the Fair District. No action will be taken by staff until after the November election.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following commissioners made reports: Commissioner Enea noted that he will be attending the LAFCO meetings for the next few months as Commissioner Gastineau is now teaching and has meetings of Mondays that will not allow him to attend the LAFCO meetings. Due to the lack of agenda items the October meeting was cancelled and November and December will be discussed as necessary due to holidays and conflicting meetings/conferences.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following person(s) addressed the Commission: none.

5. Adjournment

There being no further business to come before the Commission, Chairman Gitlin adjourned the meeting at 4:54 p.m. until the next regularly scheduled meeting on November 24, 2014.

Respectfully submitted,

Karen L. Phillips, Recording
Secretary