

Municipal Service Review
For A City Within Del Norte County

CITY OF CRESCENT CITY



Prepared by:

Del Norte
Local Agency Formation Commission

May, 2011

For Updating the Sphere of Influence Report

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INTRODUCTION

This Municipal Service Review (MSR) was prepared as part of a mandated review of the Spheres of Influence (SOI) of all government entities in the County by the Del Norte Local Agency Formation Commission (LAFCo). This report focuses on the City of Crescent City. The purpose of this study is to examine and evaluate local governmental services in order to improve overall understanding of local service conditions and to enhance these conditions through comprehensive review and analysis. This MSR presents for the Commissions' consideration a discussion, analysis, and recommendations regarding services provided by the City. This MSR includes an amendment to the City SOI. An Initial Study and Negative Declaration has been prepared for this MSR/SOI update.

Review Methods

This MSR was completed by LAFCo staff in April of 2011. The City completed an agency profile questionnaire, which provided LAFCo with the current status of the City's operations. The draft report was sent to City staff, for review and clarification. All information gathered for this report is stored in Del Norte LAFCo files for future reference.

Statutory Authority

The fundamental role of LAFCo is to implement the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Act) consistent with local conditions and circumstances. The Act guides LAFCo's decisions. The major goals of LAFCo as established by the Act are to:

- Encourage orderly growth and development;
- Promote orderly development;
- Discourage urban sprawl;
- Preserve open-space and prime agricultural lands by guiding and minimizing resource loss;
- Exercise authority to ensure that affected populations receive efficient services;
- Promote logical formation and boundary modifications that direct the burdens and benefits of additional growth to those local agencies that are best suited to provide services;
- Make studies and obtain and furnish information which will contribute to the logical and reasonable development of local agencies to provide for present and future needs;
- Establish priorities by assessing and balancing community service needs with financial resources available to secure and provide community services and to

encourage government structures that reflect local circumstances, conditions and financial resources; and

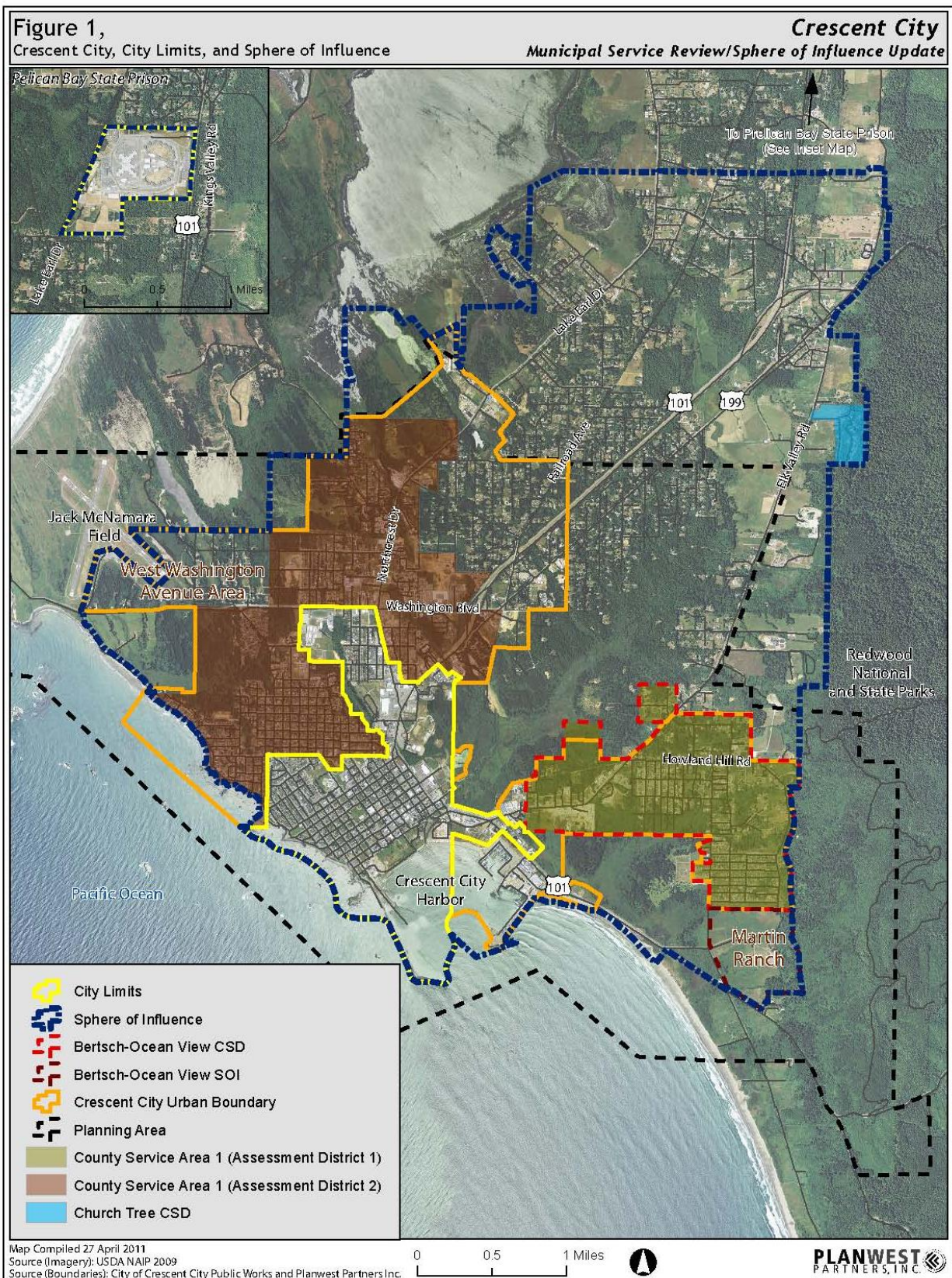
- Determine whether new or existing agencies can feasibly provide needed services in a more efficient or accountable manner.

As set forth in §56425(g) of the Act, on or before January 1, 2008, and every five years thereafter, Del Norte LAFCo shall review and update each SOI. An MSR shall be conducted prior to, as a part of, or in conjunction with, the action to adopt, amend, or revise an SOI pursuant to the Act. Together, the SOI and MSR documents analyze the District's ability to serve existing and future residents.

In accordance with §56430 of the Act, in preparation for adopting, amending, or revising an SOI, Del Norte LAFCo shall comprehensively review all services and public service providers within the designated geographic area. The Commission shall prepare a written statement of determinations on six subject areas as pursuant to state law; these determinations may be utilized in future decision-making about the provision of services, appropriate boundaries, changes of organizations, and need to revise or update SOIs. LAFCo is required to make written determinations on the following:

1. Growth and population projections for the affected area;
2. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies;
3. Financing ability of agencies to provide services;
4. Status of and, opportunities for, shared facilities;
5. Accountability for community service needs, including governmental structure and operational efficiencies; and
6. Any other matter related to effective or efficient service delivery, as required by Commission policy.

Figure 1: City of Crescent City Boundary and Sphere of Influence



AGENCY PROFILE

Crescent City is located on the Northern California Coast approximately 20 miles south of the Oregon border. Incorporated in 1854, Crescent City is the only incorporated jurisdiction in Del Norte County and serves as the county seat. Highway 101 runs directly through the City and Highway 199 to Grants Pass, Oregon begins just north of the City.

Crescent City is one of the wettest places in California; with an annual rainfall of 70 inches. The area's persistently moist environment provided by Pacific storms and coastal fog makes the surrounding area an ideal environment for its coastal redwood forests. Given the City's close proximity to the Pacific Ocean, it is susceptible to tsunamis.

The Crescent City Harbor District, a Special District located adjacent to the City, boasts a significant amount of commercial fishing activities, which play a vital role in the City's economy. The Crescent City Harbor serves as a commercial boat basin for salmon, shrimp, tuna, cod, and Dungeness crab fishing vessels, as well as a basin for pleasure boats. The Harbor is also home to multiple fishing and non-fishing related businesses and harbor governmental offices.

Today, one of Crescent City and Del Norte County's biggest industries is tourism. There are a number of public and commercial tourist attractions within Crescent City including Battery Point Lighthouse, Ocean World, Del Norte County Historical Society's Main Museum, the Brother Jonathan Memorial, dedicated to a paddle steamer that crashed off the coast of Crescent City, and the wreckage of the SS Emidio, the first American vessel sunk by the Japanese along California's coast during World War II.

The Crescent City area offers an abundance of outdoor recreational activities utilizing the proximity of the Pacific Ocean and beaches, the Smith and Klamath Rivers, Redwood National and State Parks, and the Smith River National Recreation Area. Other nearby attractions includes Point St. George, Castle Rock National Wildlife Refuge, the Lake Earl Wildlife Area, and Tolowa Dunes State Park. Commercial visitor attractions, a variety of accommodations, and visitor services are located in and adjacent to these recreational areas.

Table 1: Agency Profile

Agency Name	Date of Formation	Enabling Legislation
City of Crescent City	February 26, 1854	California Government Code §54774
Contact Person	Contact Title	Email/Website
Jeannine Galitioto	Interim City Manager	Email: jgalitioto@crescentcity.org Website: www.crescentcity.org
Mailing Address	Physical Address	Phone/Fax
377 “J” Street Crescent City, CA 95531	377 “J” Street Crescent City, CA 95531	Phone: (707) 464-7483 Fax: (707) 465-1719

GOVERNANCE STRUCTURE AND ADMINISTRATION

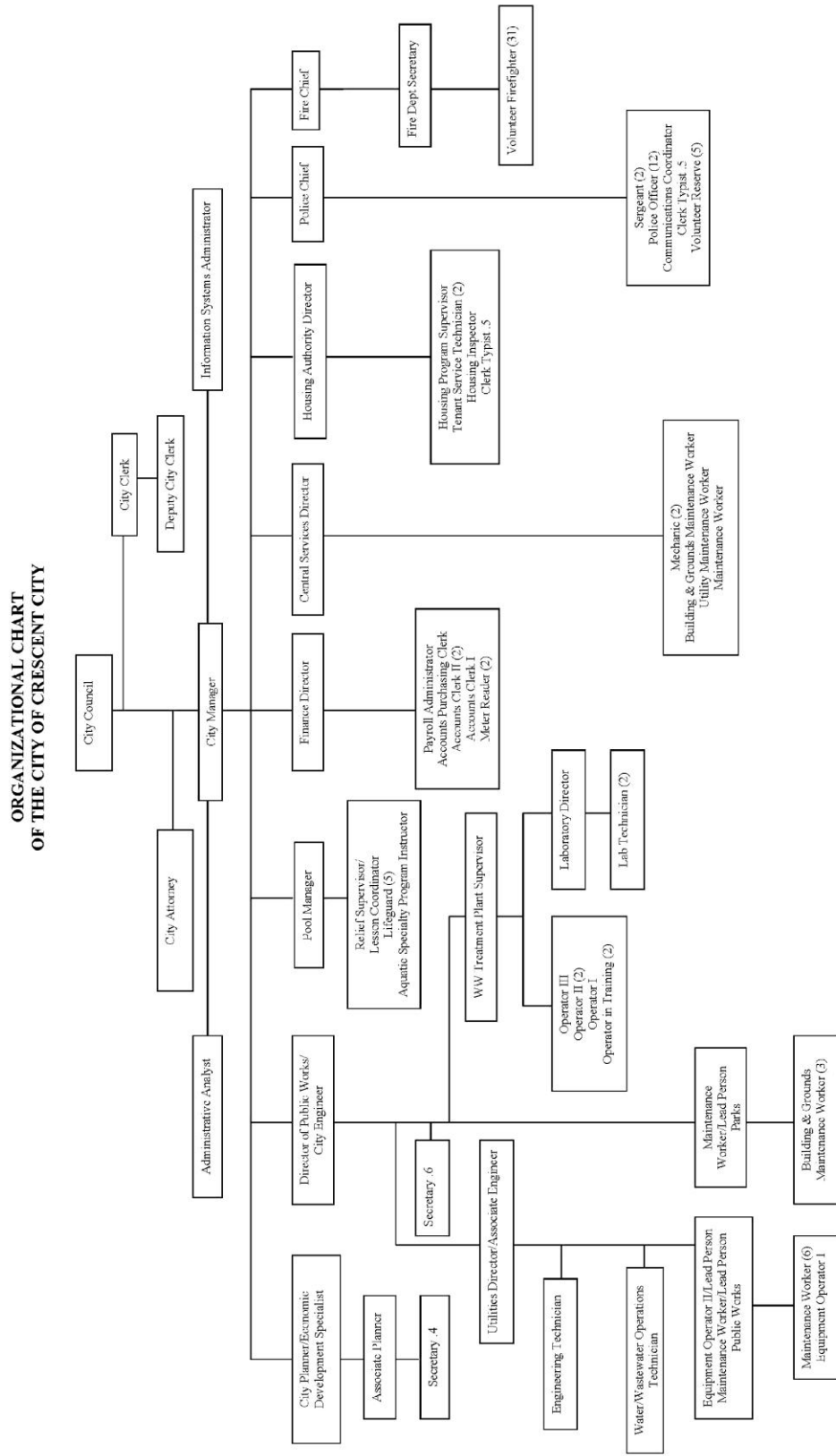
The City Council is comprised of five elected members that serve a four year term. The Council meets on the first and third Monday’s of each month at 6:00 pm. The meetings are held at Flynn Center, 981 “H” Street, Crescent City. Meetings are noticed in accordance with the Brown Act.

Table 2: Crescent City City Council

Board Member	Title	Term Expiration
Charles Slert	Mayor	2012
Kathryn Murray	Mayor Pro Tem	2012
Donna Westfall	Council Member	2012
Kelly Schellong	Council Member	2014
Rich Enea	Council Member	2014

The City’s organization is illustrated in Figure 2. The City currently has 70 full-time, 25 part-time, and 58 volunteer staff. The City Hall, located at 377 “J” Street, Crescent City, is open Monday through Friday from 8:00 am to 5:00 pm.

Figure 2: Organizational Chart of the City of Crescent City.



POPULATION AND LAND USE

County Population and Growth

According to the State of California, Department of Finance, Del Norte County has an estimated 2010 population of 28,610ⁱ. Del Norte County's 2008 population growth rate was 0.7%ⁱⁱ. Assuming this growth continues, the County's 2025 population will be 31,766.

The County General Plan guides land use decisions within Del Norte County, which covers approximately 1,008 square miles, or 640,000 acres. More than eighty percent of this land is publicly owned. The County consists of 600,000 acres of forestland and 10,000 acres of agricultural landⁱⁱⁱ.

City Population and Housing

There are approximately 7,852 residents residing within the City of Crescent City and approximately 15,000 residents residing within the surrounding urban service area. At the City's annual population growth rate of 0.7%, this will result in a 2025 population of approximately 8,821 residents^{iv}.

The City of Crescent City is home to Pelican Bay State Prison, which is within, yet not contiguous with, the City boundary. The prison is located at 5905 Lake Earl Drive, approximately 8 miles north of the City. The presence of the prison has resulted in an influx of prison staff in the Crescent City area and an increase in activity for many small businesses that provide goods and services to the prison. In addition, the prison's inmate population accounts for additional State assistance for local services and improvements^v.

The Crescent City Boundary and incorporated area encompasses approximately 1.8 square miles. The Crescent City SOI encompasses a large area surrounding the City that extends as far north as the Lake Earl/Northcrest area and as far east as the edge of Elk Valley.

The Crescent City Urban Area Boundary (Figure 1), as designated in the Crescent City and County of Del Norte General Plans, is the area surrounding the City limits that encompasses all land considered for future water and sewer service expansion and thus, for urban development and expansion^{vi}.

SERVICES

The City of Crescent City provides the following municipal services to its residents:

- City Streets
- Fire Protection
- Law Enforcement
- Parks, Recreation, and Public Facilities
- Planning and Administration
- Wastewater Collection and Treatment
- Water

City Streets

Infrastructure

The City maintains approximately 22 miles of City streets within its jurisdiction.

Infrastructure Needs and Deficiencies

There are no significant operational deficiencies within the City's current circulation system. However, the City is aggressively pursuing a maintenance and rehabilitation schedule to help improve the surface conditions of the streets. In 2008, the City budgeted approximately \$280,000 for maintenance of streets and roads.

Planned Upgrades

The City has planned for the following roadway improvements:

- Front Street Design and Reconstruction
- "A" Street to Front Street Realignment
- "A" Street to Pacific Avenue Rehabilitation

Fire Protection

The Crescent City Volunteer Fire Department (CCVFD) is a city department governed by the City Council. The CCVFD employs 2 full-time staff, the Fire Chief and the Fire Department Secretary, in addition to 31 volunteer firefighters. There is currently a ratio of 8.7 firefighters (paid and volunteer) per 2,000 inhabitants. The City's current Insurance Service Office (ISO) rating is a "4" on a scale of 1-10, with "1" indicating the best possible protection. The CCVFD's average response time for the year 2008 was 3.0 minutes.

Infrastructure

The CCVFD's Fire Hall is located at 520 "I" Street, Crescent City. The City is responsible for the development, maintenance, and enhancement of the suppression

water system. This includes the ability to provide adequate flows to all areas of the City for fire hydrants and fire protection systems.

The District owns the following fire suppression/rescue equipment:

- 2005 Truck Unit #1 - 77 Foot Aerial Quint
- 1999 Engine Unit #10 - 1500 Gallons per Minute (GPM) Pumper
- 1986 Engine Unit #6 - 1000 GPM Pumper
- 1983 Engine Unit #9 - 1000 GPM Pumper

Infrastructure Needs and Deficiencies

The CCVFD's suppression equipment is adequate at this time, with no known deficiencies.

Planned Upgrades

The City has no plans to upgrade their fire suppression equipment at this time.

Law Enforcement

Law enforcement in the Crescent City area is provided by two agencies: the Crescent City Police Department (CCPD) and the Del Norte County Sheriff's Department (DNSD). The CCPD provides services within the City limits and the DNSD provides services in the adjacent unincorporated areas. The two departments have a mutual aid agreement.

The CCPD is located at 686 "G" Street, Crescent City and is open Monday through Friday from 8:00 a.m. - 5:00 p.m. The Department is comprised of a Chief of Police, a detective, a sergeant, a lieutenant and 10 sworn officers, including 2 canine (K-9) officers^{vii}.

In addition to traditional police services, the CCPD also has programs to encourage citizens to become more involved in their community. They include the Reserve Police Officer Program, the Police Explorer Program, and the Volunteers in Police Service (VIPS) Program.

Parks, Recreation and Public Facilities

Infrastructure

The City maintains a total of 50 acres of park land and the following recreational facilities:

- Crescent City Cultural Center
- Fred Endert Municipal Swimming Pool
- Shoreline RV Park
- Kids Town

- Fraser Park (a playground, basketball courts, and restrooms)
- Peterson Park (a baseball field, tennis court, and restrooms)
- Beachfront Park (a picnic area, gazebo, horseshoe pits, and monuments)
- Howe Park (a picnic area)
- Harbor Trail (a bridge and parking area)

Infrastructure Needs and Deficiencies

According to City staff, the City is in need of more fields for sports activities. Furthermore, some existing sports fields/facilities are in need of repair.

Planned Upgrades

The City has completed the covered picnic area roof, has constructed a new storage shed in Beachfront Park, and has completed repairs to Howe Park Overlook. In addition, the City has applied for Community Development Block Grant funds and intends to prepare a Beachfront Park Master Plan and other documents for the design, development and production of Front Street improvements, adjacent to Beachfront Park.

Planning and Administration

The City's planning services are administered by planners and clerical staff. The Planning Department has primary responsibility for zoning and land use permits as well as long-range planning and local administration of State environmental review laws. These activities include the review and management of public and private development proposals, such as subdivisions, use permits, site development permits, variances, General Plan amendments, re-zonings, and a variety of other minor zoning permits. In addition, the Planning Department oversees the City's Code Compliance operations as well as assists with the planning of parks and road improvements.

Environmental review responsibilities are principally defined by the California Environmental Quality Act (CEQA), which requires preparation of environmental impact determinations, environmental impact reports, and coordination with other local, State, and Federal agencies.

Another essential function for the Planning Department is to provide the public with information and guidance concerning development, General Plan policies, zoning district regulations, permits procedures, floodplain boundaries, planning statistics, property information, growth trends, and other information relevant to land use and the orderly development of the community.

Wastewater Collection

Infrastructure

The City's wastewater system, originally constructed in the late 1950's, recently underwent a major Wastewater Treatment and Disposal System upgrade which was completed in 2010.

The City owns and maintains wastewater conveyance and infrastructure within the City limits. The County of Del Norte (CSA1) owns and maintains wastewater conveyance and infrastructure within the unincorporated areas surrounding the City. Under contractual agreements, all wastewater generated within these unincorporated areas is treated by the City^{viii}.

The City recently purchased a Supervisory Control and Data Acquisition (SCADA) system. In addition, the City has formalized an Industrial Pretreatment Program and has empowered a Pretreatment Program Coordinator^{ix}.

Infrastructure Needs and Deficiencies

The City's wastewater system, originally constructed in the late 1950's, recently underwent a major Wastewater Treatment and Disposal System upgrade which was completed in 2010. There are no known wastewater collection system infrastructure needs or deficiencies at this time.

Planned Upgrades

There are not planned upgrades to the wastewater collection system at this time.

Wastewater Treatment

The Crescent City WWTP currently provides wastewater treatment for the City and under contractual agreements, adjacent unincorporated areas within Del Norte County. The treatment consists of grit removal and screening, primary settling, rotating biological contactors, secondary settling, and chlorination and dechlorination. Solids are further treated by anaerobic digestion, dewatered by a belt press, and disposed of at a landfill. Secondary treated effluent is discharged into the ocean south of Battery Point^x

Infrastructure

The Crescent City WWTP is located at the "B" and Howe Streets intersection, on the City's waterfront. The Plant was originally built in the 1950s, was expanded in the 1970s, and recently underwent a major upgrade in 2010. The upgraded Plant has a design Average Dry-Weather Flow (ADWF) treatment capacity of approximately 2.4 MGD^{xi}.

The WWTP expansion and upgrade included, but was not limited to:

- Construction of a new Tertiary Treatment System, or Membrane Bio Reactor;
- Construction of an Ultraviolet Disinfection System;
- Construction of a new Operations Building;
- Construction of a new Influent Pump Room;
- Rehabilitation of Headworks;
- Construction of a new Dewatering Building;
- Digester improvements;
- Upgrades to solids handling,
- Construction of a new Grit Removal System.
- Various piping upgrades; and
- Odor control upgrades.

Infrastructure Needs and Deficiencies

The City's wastewater system, originally constructed in the late 1950's, recently underwent a major Wastewater Treatment and Disposal System upgrade which was completed in 2010. There are no known wastewater collection system infrastructure needs or deficiencies at this time.

Planned Upgrades

There are not planned upgrades to the wastewater collection system at this time.

Water

The City of Crescent City provides potable water service to the City, certain unincorporated areas around the City, and Pelican Bay State Prison. The total population served by the City's water system is approximately 14,000 persons^{xii}.

The City delivers water directly to customers within County Service Area Number One - Northcrest Improvement District (or CSA1/AD2), and additional unincorporated areas outside of the City. Under contractual agreements, the City also delivers water to the Bertsch-Oceanview Community Services District (BOV CSD), the Church Tree Community Services District (CT CSD), and Meadow Brook (MB) for their use in serving customers.

Water Supply

The City of Crescent City obtains its water supply from the Smith River groundwater basin, which is located 8.5 miles north of the City. The basin has an estimated supply of 99,000 acre-feet of high quality water^{xiii}. The California Department of Water Resources indicates that the Smith River groundwater basin is not in a state of overdraft^{xiv}.

The 2005 Urban Water Management Plan for Crescent City indicates that water demand is projected to increase from 2,459 acre-feet in 2005 to 2,887 acre-feet in 2025^{xv}. The City produced approximately 795 million gallons of water in 2008 (2,439 acre feet), with the average daily water demand being 2.18 million gallons (6.69 acre feet) per day. This includes the water that the City provided to the Prison, BOV CSD, CT CSD, MB, and other unincorporated areas outside of the City limits^{xvi}.

Infrastructure

Crescent City's water system was constructed in 1958. The system's capacity was increased in 1989. In 2000, the City's Water System Improvement Project was implemented to address the majority of the City's needed water system improvements. The improvements were aimed at increasing water supply, increasing transmission capacity to meet future service demands, eliminating low pressure regions within the service area, and reducing operating costs.

Water is first pumped out of the Smith River groundwater basin via the Ranney Collector, which has a capacity of 6,700 acre-feet per year^{xvii}. In 1989, two of the Ranney Collector pumps were replaced and a third pump was added. The combined pumps together produce between 6.0 and 6.2 Million Gallons per Day (MGD)^{xviii}. The City hired a consultant to inspect the Collector in 1999 and again in 2008. Both inspections confirmed that the Collector is performing adequately and should serve the City's water system needs for years to come^{xix}.

From the Ranney Collector, water is pumped to a chlorination and fluoridation facility located off of Kings Valley Road. It is then pumped via a 2.85 mile transmission line, to a 50,000 gallon Elevated Storage Tank located at Wonder Stump Road and Highway 101, near Crescent City. The water is then gravity fed approximately two miles via one 12-inch and one 24-inch line to the City's distribution system and reservoirs.^{xx} The City currently has two water storage tanks, Washington Reservoir and Amador Reservoir, which hold 4 million and 1.5 million gallons of water respectively^{xxi}.

Infrastructure Needs and Deficiencies

The 2000 Water System Improvement Project addressed the majority of the City's needed water system improvements. City staff has indicated that the current system provides adequate water volume and pressure for the City's residential, commercial, and fire protection needs.

Planned Upgrades

The City is planning to construct a new 100,000 gallon Elevated Storage Tank to replace the original one constructed in 1958, as well as a new 18-inch diameter pipeline from the Prison to the proposed new Elevated Tank^{xxii}, which will create a redundant system from the Ranney Collector to the City. Furthermore, the City has

plans to loop and strengthen various mainline extensions within the existing distribution system.

OTHER SERVICE PROVIDERS

Fire Protection

The CCFVD has a mutual aid agreement with the Crescent Fire Protection District (CFPD). The CFPD provides fire protection and emergency medical services to the unincorporated areas around Crescent City. There are three fire stations throughout the Crescent City area. The main fire station is located at 255 West Washington Boulevard. The other two stations are the Cooper Street Station and the Bertsch-Track Humboldt Road Station.

The CFPD provides first response fire and medical services to approximately 17,600 residents^{xxiii}. Their average response time for calls within the Crescent City area ranges from three to five minutes. The CFPD has two paid full-time employees; the Fire Chief and a secretary. There are approximately 35 volunteer fire personnel, all of which are “active” firefighters^{xxiv}. The District is funded primarily through a parcel tax assessment. Additional funding is received from County property taxes^{xxv}.

In addition, the California Department of Forestry and Fire Protection (CAL FIRE) provides fire services to the unincorporated areas of Del Norte County. The CAL FIRE Northern Region/ Humboldt-Del Norte Unit Station is located at 1025 Highway 101, Crescent City.

Law Enforcement

Law enforcement in the Crescent City area is provided by two agencies: the CCPD and the DNSD. The CCPD provides services within the City limits and the DNSD provides services in the adjacent unincorporated areas.

The DNSD is headquartered at 650 Fifth Street, Crescent City. The Department has 40 sworn positions and 29 non-sworn civilian positions. The Office has a patrol division, jail division, civil office, court security and county wide emergency communications. They also have special operations with a Boating Safety and Waterways Program, as well as Search and Rescue. Their average response time to calls within the Crescent City area is six minutes^{xxvi}.

The California Highway Patrol (CHP) Northern Division/ Del Norte County Office is located at 1444 Parkway Drive, Crescent City. The CHP has primary responsibility for

State and Federal highways. Upon request, the CHP will also respond to any traffic matter within the City.

Schools

The Del Norte County Unified School District and Office of Education is located at 301 West Washington Boulevard, Crescent City. All Del Norte County and District Schools are illustrated in Tables 3 and 4 below.

Table 3: Del Norte County Schools

Kindergarten - 6th Grade	Kindergarten - 8th Grade	Kindergarten - 12th Grade	7th Grade - 12th Grade
Community Day Schools	Unchartered Shores Academy	- Avalon/ Paragon School - Castle Rock Charter School	- Bar-O-Boys School - Community Day Schools - Elk Creek School - McCarthy Community School

Table 4: Del Norte District Schools

Elementary Schools	Middle Schools	High Schools
- Bess Maxwell Elementary - Joe Hamilton - Margaret Keating - Mary Peacock - Mountain - Pine Grove - Redwood - Smith River	Crescent Elk	- Del Norte - Sunset Continuation

Solid Waste and Recycling

The City's solid waste and recycling services are overseen by the Del Norte Solid Waste Management Authority (DNSWMA). The Del Norte County Transfer Station is located at 1700 State Street, Crescent City. Solid waste from the Station is transferred to the Dry Creek Landfill, located in the Medford, Oregon area. In 2006, the Dry Creek Landfill was estimated to have a capacity of 47.5 million tons remaining, which is estimated to provide at least 50 years of continued disposal^{xxvii}.

BUDGET

The City's Budget is organized by types of Funds. The funds have been divided into the following categories: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, and Capital Project Funds (Attachment A).

The City's adopted fiscal year 2010-11 General Fund estimates \$4,597,946 in revenues and \$4,751,884 in expenditures (Attachment A). The City's primary source of General Fund revenues derives from Non-Department Revenue (75%). The City's primary source of General Fund expenditures is Police Operations (40%). The City's 2010-11 General Fund resulted in a budget shortfall of \$153,938.

The City's adopted fiscal year 2010-11 Special Revenue Funds estimated \$4,569,854 in revenues and \$4,427,487 in expenditures (Attachment A). The City's primary source of Special Revenue Funds revenues and expenditures derived from Housing (56% and 59% respectively). The City's 2010-11 Special Revenue Funds resulted in a budget surplus of \$142,367.

The City's adopted fiscal year 2010-11 Enterprise Funds estimated \$5,549,682 in revenues and \$6,621,015 in expenditures (Attachment A). The City's primary source of Enterprise Funds revenues and expenditures derived from Sewer Services (70% and 70%). The City's 2010-11 Enterprise Funds resulted in a budget shortfall of \$1,071,333.

The City's adopted fiscal year 2010-11 Internal Service Funds estimated \$1,083,693 in revenues and \$1,204,693 in expenditures (Attachment A). The City's primary source of Internal Service Funds revenues and expenditures derived from Equipment Services (40% and 46% respectively). The City's 2010-11 Internal Service Funds resulted in a budget shortfall of \$121,000.

The City's adopted fiscal year 2010-11 Capital Project Funds estimated \$851,841 in revenues and \$848,286 in expenditures (Attachment A). The City's primary source of Capital Project Funds revenues and expenditures derived from the General Fund (68% and 68%). The City's 2010-11 Capital Project Funds resulted in a budget surplus of \$3,555.

Table 5: Budget

Type of Fund(s)	Total Revenues	Total Expenditures	Net Balance
General	\$4,597,946	\$4,751,884	\$(153,938)
Special Revenue	\$4,569,854	\$4,427,487	\$142,367
Enterprise	\$5,549,682	\$6,621,015	\$(1,071,333)
Internal Service	\$1,083,693	\$1,204,693	\$(121,000)
Capital Project	\$851,841	\$848,286	\$3,555

MSR DETERMINATIONS

Growth and population projections for the affected areas

There are approximately 7,852 residents residing within the City of Crescent City. At the City's annual population growth rate of 0.7%, this will result in a 2025 population of approximately 8,821 residents^{xxviii}.

Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies

City Streets

There are no significant operational deficiencies within the City's current circulation system. However, the City is pursuing a maintenance and rehabilitation schedule to help improve the surface conditions of the streets. The City has planned for the following roadway improvements: Front Street Design and Reconstruction; "A" Street to Front Street Realignment; and "A" Street to Pacific Avenue Rehabilitation.

Fire Protection

The City's fire protection service is adequate at this time. The Crescent City Volunteer Fire Department (CCVFD) is a city department governed by the City Council. There is currently a ratio of 8.7 firefighters (paid and volunteer) per 2,000 inhabitants. The City's current Insurance Service Office (ISO) rating is a "4" on a scale of 1-10, with "1" indicating the best possible protection. The CCVFD's average response time for the year 2008 was 3.0 minutes.

The CCVFD has a mutual aid agreement with the Crescent Fire Protection District (CFPD). The CFPD provides fire protection and emergency medical services to the unincorporated areas around Crescent City. In addition, the California Department of Forestry and Fire Protection (CAL FIRE) provides fire services to the unincorporated areas of Del Norte County.

Law Enforcement

The City's law enforcement service is adequate at this time. Law enforcement in the Crescent City area is provided by two agencies: the Crescent city Police Department (CCPD) and the Del Norte Sheriff's Department (DNSD). The CCPD provides services within the City limits and the DNSD provides services in the adjacent unincorporated areas.

The CCPD is comprised of a Chief of Police, a detective, a sergeant, a lieutenant and 10 sworn officers, including 2 canine (K-9) officers^{xxix}. In addition to traditional police services, the CCPD also has programs to encourage citizens to become more involved in their community. They include the Reserve Police Officer Program, the Police Explorer Program, and the Volunteers in Police Service (VIPS) Program.

The DNSD has 40 sworn positions and 29 non-sworn civilian positions. The Office has a patrol division, jail division, civil office, court security and county wide emergency communications. They also have special operations with a Boating Safety and Waterways Program, as well as Search and Rescue. Their average response time to calls within the Crescent City area is six minutes^{xxx}.

In addition, the California Highway Patrol (CHP) has primary responsibility for State and Federal highways. Upon request, the CHP will also respond to any traffic matter within the City.

Parks, Recreation and Public Facilities

The City has completed the covered picnic area roof, has constructed a new storage shed in Beachfront Park, and has completed repairs to Howe Park Overlook. In addition, the City has applied for Community Development Block Grant funds and intends to prepare a Beachfront Park Master Plan and other documents for the design, development and production of Front Street improvements, adjacent to Beachfront Park.

Planning and Administration

The City's planning services are administered by planners and clerical staff. The Planning Department has primary responsibility for zoning and land use permits as well as long-range planning and local administration of State environmental review laws. In addition, the Planning Department oversees the City's Code Compliance operations as well as assists with the planning of parks and road improvements.

Wastewater Collection and Treatment

The City's wastewater system recently underwent a major Wastewater Treatment and Disposal System upgrade which was completed in 2010. The upgraded Plant has a design Average Dry-Weather Flow (ADWF) treatment capacity of approximately 2.4 MGD^{xxxi}. There are no known wastewater collection system infrastructure needs or deficiencies at this time.

Water

The 2000 Water System Improvement Project addressed the majority of the City's needed water system improvements. City staff has indicated that the current system provides adequate water volume and pressure for City's residential, commercial, and fire protection needs. The City is planning to construct a new 100,000 gallon Elevated Tank to replace the original one constructed in 1958, as well as a new 18-inch diameter pipeline from the Prison to the proposed new Elevated Tank^{xxxii}, which will create a redundant system from the Ranney Collector to the City. Furthermore, the City has plans to loop and strengthen various mainline extensions within the existing distribution system.

Financing ability of agencies to provide services

According to the City's adopted fiscal year 2010-11 budget, the City's primary source of Enterprise Funds revenues and expenditures derived from Sewer Services (70% and 70%). In addition, the City's primary source of Capital Project Funds expenditures derived from the General Fund (68% and 68%).

The City's primary source of General Fund expenditures is Police Operations (40%). Because Police Operations accounts for the majority of General Fund expenditures, it is recommended that the City re-evaluate the current law enforcement services provided by the City in an effort to reduce Police Operations expenditures. Also, all opportunities to receive grant funding, such as a California Gang Reduction, Intervention and Prevention Program (CalGRIP) grant, if available, should be actively pursued. If successful, the grant may be used to finance CHP patrols in Crescent City, increasing the Department's effectiveness in targeting crime and potentially decreasing the City's expenditures associated with Police Operations.

Status of and, opportunities for, shared facilities

The City of Crescent City provides potable water service to the City, certain unincorporated areas around the City, and Pelican Bay State Prison. The City delivers water directly to customers within the City, the County Service Area/Assessment District Number One (CSA1/AD1), and additional unincorporated areas outside of the City. Under contractual agreements, the City also delivers water to the Bertsch-Ocean View Community Services District (BOV CSD), the Church Tree Community Services District (CT CSD) and Meadow Brook for their use in serving customers.

In addition, CSA1/AD1 provides wastewater conveyance for customers within their jurisdiction. However, wastewater from the CSA1/AD1 is treated by the City's WWTP.

The BOV CSD has the same boundary and serves the same customers as the CSA1/AD1. The BOV CSD provides water service and the CSA1/AD1 provides wastewater collection service. The BOV CSD purchases its water from the City and the CSA1/AD1 conveys its wastewater to the City for treatment and disposal.

Given all of the above conditions, and because these areas are within the Crescent City SOI, a future annexation of one or both of these Special Districts to the City of Crescent City may be warranted, as would consideration of a future Special District consolidation.

Furthermore, in order for urban densities designated in the City of Crescent City and the Del Norte County General Plans to be developed, services must first be available.

Given the current infrastructure, the jurisdiction that is most likely capable of providing such services to the Crescent City Urban Area (CCUA) is the CSA1. To achieve planned densities, on March 22, 2010, the Del Norte LAFCo adopted Resolution 10-01, which increased the SOI of CSA1 to cover the entire CCUA.

Accountability for community service needs, including governmental structure and operational capacity

The City is governed by the Crescent City City Council. The City Council is comprised of five elected members that serve a four year term. The current government structure is operating efficiently, and the City appears to have sufficient governance structure and operational capacity. No change is needed.

Any other matter related to effective or efficient service delivery, as required by commission policy

Please see the comments and recommendations in the section titled “status of, and opportunities for, shared facilities”.

SOI STATUS

Located just outside of the City limits and within the City's SOI, the BOV CSD has the same boundary and serves the same customers as CSA1/AD1. The BOV CSD provides water service and the CSA1/AD1 provides wastewater service. The BOV CSD purchases its water from the City of Crescent City and the CSA1/AD1 conveys its wastewater to the City for treatment and disposal. Given these conditions, and because these areas are within the Crescent City SOI, a future annexation of one or both of these Special Districts to the City may be warranted, as would consideration of a future Special District consolidation. Thus, Del Norte LAFCo is currently pursuing a City of Crescent City Urban Area (CCUA) Services and Service Agencies Study. The purpose of the study is to identify opportunities for increased service efficiency and to identify and resolve any service boundary discrepancies within the CCUA.

The CCUA, approved by the City and County as part of their General Plans in 2001, encompasses all land considered for future service expansion, urban development and annexation. Thus, in April/May 2011, the City's SOI boundary was adjusted to encompass the entire CCUA boundary and to include the West Washington Avenue and Martin Ranch areas (areas that may be considered for future City annexation), the McNamara Ranch (located south of Washington Boulevard and east of Pebble Beach Drive), and approximately 12 acres in the Harbor District (adjusting the SOI to match the coastline and harbor).

Because the MSR/SOI update must include City General Plan Land Use (GPLU) pre-designations for the SOI, at the January 24 and March 28, 2011 meetings, and as part of this MSR and SOI Update, the Commission directed staff to expand the City of Crescent City's SOI to add City GPLU designations for portions of the SOI which were not already pre-designated and pre-zoned with City designations and zoning.

The City GPLU designations were assigned by: (1) documenting areas where City designations already existed and identifying existing County GPLU designations in the existing SOI and SOI expansion areas; (2) determining the corresponding City GPLU designations based largely on the City's existing General Plan (e.g., "City of Crescent City General Plan Land Use Designations and Standards"); and (3) confirming that the City and County GPLU designations corresponded, to the degree possible, by comparing the residential density and non-residential floor-area ratios (FAR) permitted under each City and corresponding County designation. The objective was to identify the City GPLU designations that most closely match the existing County designations so as to minimize potential differences in development potential between the two sets of designations. An Initial Study and Negative Declaration has been prepared which considers the potential environmental impacts of these changes.

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^{xxx}ii ibid.

Fund	Dept	Cost Center Name	FY2009-10			FY2010-11			For Detail See Page
			Sources	Uses	Net	Sources	Uses	Net	
General Fund									
001	000	Non-Dept Revenue	3,294,185	-	3,294,185	3,448,911	-	3,448,911	4
001	110	Council	-	96,728	(96,728)	-	114,723	(114,723)	5
001	111	Admin	75,240	160,358	(85,118)	90,447	121,509	(31,062)	6
001	112	Admin - Comm Support	-	364,053	(364,053)	-	327,454	(327,454)	7
001	113	Clerk	-	58,492	(58,492)	-	67,869	(67,869)	8
001	120	Finance	23,940	102,290	(78,350)	63,658	87,594	(23,936)	9
001	130	Attorney	-	103,017	(103,017)	-	101,804	(101,804)	10
001	230	Fire - Operations	154,012	504,448	(350,436)	157,271	385,112	(227,841)	11
001	240	Police - Operations	179,973	1,900,794	(1,720,821)	270,973	1,915,025	(1,644,052)	12
001	251	Building & Code Enforcement	35,000	57,995	(22,995)	35,025	54,759	(19,734)	13
001	313	Planning	5,625	220,699	(215,074)	15,025	128,226	(113,201)	14
001	350	Public Works - Admin	198,408	198,408	-	211,680	211,680	-	15
001	354	Public Works - Streets	110,156	380,568	(270,412)	120,156	370,698	(250,542)	16
001	470	Public Works - Parks	166,000	556,964	(390,964)	-	408,915	(408,915)	17
001	480	Swimming Pool	160,800	390,144	(229,344)	184,800	456,516	(271,716)	18
Total			4,403,339	5,094,958	(691,619)	4,597,946	4,751,884	(153,938)	
Special Revenue Funds									
099	121	Public Financing Authority	117,148	117,148	-	127,226	127,226	-	20
100	111	RDA Set Aside	205,769	10,000	195,769	198,454	10,000	188,454	21
101	111	RDA #1	325,373	297,413	27,960	325,373	238,115	87,258	22
102	111	RDA #2	812,412	753,406	59,006	797,412	794,828	2,584	23
103	313	CDBG General	6,800	5,700	1,100	-	-	-	24
104	485	CDBG Program Income Fund	-	-	-	50	-	50	25
106	485	CDBG Loans	-	1,500	(1,500)	50	-	50	26
107	486	CDBG-04 Rehab Program	8,175	5,063	3,112	8,175	2,280	5,895	27
109	313	EDBG-06 Economic Develop	101,313	101,313	-	104,225	104,225	-	28
110	490	Housing Authority	2,531,121	2,619,008	(87,887)	2,575,000	2,630,164	(55,164)	29
115	354	Gas Tax	191,889	180,061	11,828	191,889	190,061	1,828	30
204	240	OTS	3,634	3,634	-	-	-	-	31
412	100	RV Park	242,000	336,895	(94,895)	242,000	330,588	(88,588)	32
Total			4,545,634	4,431,141	114,493	4,569,854	4,427,487	142,367	
Enterprise Funds									
413	xxx	Sewer	3,742,984	5,887,020	(2,144,036)	3,874,868	4,611,394	(736,526)	33-37
419	xxx	Water	1,664,619	1,444,552	220,067	1,674,814	2,009,621	(334,807)	38-40
Total			5,407,603	7,331,572	(1,923,969)	5,549,682	6,621,015	(1,071,333)	
Internal Service Funds									
420	115	Info Tech Services	199,911	199,911	-	196,786	196,786	-	41
506	370	Building Services	204,218	204,218	-	190,580	190,580	-	42
508	360	Equipment Services	420,420	420,420	-	432,759	553,759	(121,000)	43
620	112	Insurance Reserve	255,800	255,800	-	263,568	263,568	-	44
Total			1,080,349	1,080,349	-	1,083,693	1,204,693	(121,000)	
Capital Project Funds									
901	xxx	General Fund	594,000	992,889	(398,889)	577,000	573,445	3,555	45
906	xxx	Building Improvements	67,942	67,942	-	-	-	-	46
913	xxx	Wastewater	750,000	13,516,500	(12,766,500)	50,000	50,000	-	47
917	xxx	Pool	19,000	19,000	-	-	-	-	48
919	xxx	Water	360,145	360,145	-	224,841	224,841	-	49
Total			1,791,087	14,956,476	(13,165,389)	851,841	848,286	3,555	

		Available Cash/Fund Balances @ 7/1/2009				Cash & Investments @ 04/30/10	Notes
FuncDept	Cost Center Name	Cash & Investments	Other Assets (A/R, Reserves, etc)	Short Term Liabilities / Deposits	Estimated Total Fund Balance (Assets - Liabilities) @ 07/01/09		
General Fund		518,791.89	685,783.55 1,158,944.67	57,970.62 1,585.00 286,115.23			Other Due other Funds Facility deposits Accts Payable
001	General Fund	647,836.07	1,844,728.22	345,670.85	2,146,893.44	a 335,205.13	Pages 3 - 19
Special Revenue Funds							
099 121	Public Financing Authority	(69,581.35)	275,968.08	-	206,386.73	(69,581.35)	page 20
100 111	RDA Set Aside	1,047,625.76	1,624.36	-	1,049,250.12	1,048,338.09	page 21
101 111	RDA #1	88,029.38	39,549.80	622,380.15	(494,800.97)	88,454.32	page 22
102 111	RDA #2	646,695.01	527,995.68	192,997.18	981,693.51	646,401.08	page 23
103 313	CDBG General	883.19	-	7,620.39	(6,737.20)	59.99	page 24
104	CDBG Program Income	150,235.33	187.88	-	150,423.21	153,646.63	page 25
106 485 89-93	CDBG/Sidewalk Loans	-	161,551.25	45,066.99	116,484.26	24,849.49	page 26
107 486 03/04	CDBG Loans	-	438,475.17	33.27	438,441.90	1,017.20	page 27
109 313	EDBG Small Business	-	87,159.00	96,231.87	(9,072.87)	(1,030.39)	page 28
110 490	Housing	234,971.07	24,829.00	12,388.99	247,411.08	395,290.52	page 29
115 354	Gas Tax	2,078.11	26,773.53	9,848.38	19,003.26	a 121,604.99	page 30
204 240	OTS	-	1,931.91	1,931.91	-	-	page 31
305	Hazard Mitigation Plan	-	-	35,864.99	(35,864.99)	a (23,231.59)	N/A
412 100	RV Park	97,704.33	-	12,036.72	85,667.61	156,031.34	page 32
Enterprise Funds							
413 3xx	Sewer combined	2,994,812.42	422,393.06	659,887.72	2,757,317.76	2,657,551.97	page 33 - 37
419 355	Water	1,447,851.64	2,461,888.65	659,897.55	3,249,842.74	1,811,067.51	page 38 - 40
Internal Service Funds							
420 115	Info Tech Services	14,679.64	-	14,679.64	-	(60,582.85)	page 41
506 370	Building Services	4,323.49	-	4,323.49	-	(58,651.38)	page 42
508 360	Equipment Services	204,332.64	-	12,974.16	191,358.48	324,064.64	page 43
620 112	Insurance Reserve	412.86	-	412.86	-	(878.10)	page 44
Capital Project Funds							
901 xxx	General Fund	400,000.00	-	965.25	399,034.75	104,932.69	page 45
906 xxx	ISF Buildings	-	-	-	-	(15,879.74)	page 46
913 xxx	Wastewater	1,451,702.59	-	5,476,537.59	(4,024,835.00)	734,637.98	page 47
917 xxx	Pool	-	60,100.00	60,100.00	-	2,467.85	page 48
919 xxx	Water	-	-	-	-	(6,314.92)	page 49