

REGULAR MEETING AGENDA

Del Norte Local Agency Formation Commission
Board of Supervisors Chambers
981 H Street, Suite 100, Crescent City, CA 95531
May 22, 2017 4:00 pm

1. Call to Order/Roll Call
Pledge of Allegiance
2. Closed Session
Public Comment on Closed Session items only
Conference with Legal Counsel- Existing litigation pursuant to Government Code § 54956.9(d)(1) *Bertsch-Ocean View Community Services District v. Del Norte LAFCo et. al* CVPT 16-1124
3. Public Hearings
 - A. FY 2017-18 Final Budget (ATTACHMENT 3A)
 - B. Smith River CSD MSR SOI Update (to be continued to July meeting)
4. Regular Business
 - A. Approval of March 27, 2017 Draft Minutes (ATTACHMENT 4A)
 - B. Approval of FY 2017-18 Staffing Services Contract (ATTACHMENT 4B)
 - C. Klamath Fire Protection District Update (ATTACHMENT 4C)
5. Inquiries, Correspondence, Application Status and Referrals
 - A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.
 - B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).
 - C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.
6. Adjournment

**DEL NORTE
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AGENDA ITEM 3A

MEETING DATE: May 22, 2017
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: FY 2017-2018 Final Budget

RECOMMENDATION

The following procedures are recommended with respect to the Commission's consideration of this item:

- Receive verbal report from staff;
- Re-Open the public hearing and invite testimony; and
- Discuss item and - if appropriate - close the hearing and consider action on recommendation:
 - 1) Adopt Resolution 17-01 approving the final budget for fiscal year 2017-2018, as provided in Exhibit A.

DISCUSSION

The Final FY 2017-2018 Budget (Attached as Exhibit A to Resolution 17-01) is adjusted to include increased Del Norte County interfund transfer fees.

Except for that one adjustment, this is the same as the proposed budget reviewed at the March 27, 2017 meeting. The proposed FY 2017-2018 Budget was provided to the County and City of Crescent City, no comments were received.

ATTACHMENTS

Resolution No. 17-01 Adopting a Final Budget for Fiscal Year 2017-2018

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RESOLUTION 17-01

ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2017-2018

WHEREAS, the Del Norte Local Agency Formation Commission ("Commission") is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a proposed budget for the next fiscal year no later than May 1 and a final budget no later than June 15th for the next fiscal year; and

WHEREAS, the Commission approved a proposed budget at a noticed public hearing on March 27, 2017; and

WHEREAS, at the direction of the Commission, the Executive Officer circulated the proposed budget to local funding agencies that contribute to the Commission's budget; and

WHEREAS, the Executive Officer prepared a report with recommendations for a final budget; and

WHEREAS, the Executive Officer's report was presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard fully and considered all of the evidence presented at its public hearing on the final budget held on May 22, 2017; and

WHEREAS, the Commission determined the proposed budget projects the staffing and program costs of the agency as accurately and appropriately as is possible.

NOW, THEREFORE, BE IT RESOLVED by the Commission as follows:

1. The Final Budget for Fiscal Year 2017-2018 as presented in Exhibit A is approved.
2. The overall operating costs provided in the final budget will allow the Commission to fulfill its regulatory and planning responsibilities as required under Government Code Section 56381(a).

PASSED AND ADOPTED at a meeting of the Del Norte Local Agency Formation Commission on the 22nd day of May, 2017, by the following vote:

AYES: Commissioners:
NOES: Commissioners:
ABSENT: Commissioners:
ABSTAIN: Commissioners:

Roger Gitlin, Chair
Del Norte LAFCo

George Williamson, Executive Officer
Del Norte LAFCo

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EXHIBIT A
 DEL NORTE LAFCo
 FY 2017-2018 FINAL BUDGET

		FY 2017-18
Account	EXPENDITURES	Final
Line #	SERVICES & SUPPLIES	
20150	Insurance	\$2,100.00
20200	CALAFCO Membership	\$898.00
20221	Printing	\$50.00
20223	Postage	\$50.00
20230	Professional Services	
	MSR/SOI Preparation	\$24,500.00
	Application Processing	\$10,000.00
20231	Prof. Serv. Executive Officer/ Admin.	\$47,500.00
20232	Prof. Serv. Legal Counsel	\$2,000.00
20240	Advertising/Publications	\$400.00
	Conferences (CALAFCO when funds available)	\$0.00
70530	Interfund-Cost Plan	\$1,918.00
20233	Public Member Stipend (up to 8 mtgs @ \$40/mtg)	\$320.00
	TOTAL EXPENDITURES	\$89,736.00
	REVENUES	
91125	Project Revenue (Application Deposit)*	\$10,000.00
90300	Interest	\$11.00
90780	Del Norte County	\$39,862.50
90781	City of Crescent City	\$39,862.50
07100	Funds from Account #42801007100	\$0.00
	TOTAL REVENUES	\$89,736.00
*Deposit paid by applicants to cover application processing. Projected amount for auditor use in issuing payment for expense claims.		

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AGENDA ITEM 3B

MEETING DATE: May 22, 2017
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Smith River CSD Municipal Services Review and Sphere of Influence Update

RECOMMENDATION

Hear staff report and
Continue the public hearing to July 24, 2017.

DISCUSSION

LAFCo staff is working with Smith River CSD staff to prepare the draft MSR & SOI update; we expect to have the complete draft for Commission review in July. Following is an overview of required MSR and SOI determinations.

Service Review Determinations

Government Code § 56430 requires LAFCO to conduct a review of municipal services provided in the county by region, sub-region or other designated geographic area, as appropriate, for the service or services to be reviewed, and prepare a written statement of determinations with respect to each of the following topics:

1. Growth and population projections for the affected area;
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence;
3. Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies (including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence);
4. Financial ability of agencies to provide services;
5. Status of, and opportunities for, shared facilities;
6. Accountability for community service needs, including governmental structure and operational efficiencies; and
7. Any other matter affecting or related to effective or efficient service delivery, as required by Commission policy.

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State Guidelines and Commission policies encourage stakeholder cooperation in the municipal service review process. It also provides a basis to evaluate, and make changes to Spheres of Influence, if appropriate.

Sphere of Influence Determinations

A SOI is a LAFCO-approved plan that designates an agency's probable physical boundary and service area. Spheres are planning tools used to provide guidance for individual boundary change proposals and are intended to encourage efficient provision of organized community services, discourage urban sprawl and premature conversion of agricultural and open space lands, and prevent overlapping jurisdictions and duplication of services.

LAFCO is required to establish SOIs for all local agencies and enact policies to promote the logical and orderly development of areas within the SOIs. Furthermore, LAFCO must update those SOIs every five years. For a SOI update, LAFCO is required to conduct a MSR and adopt related determinations. It must also make the following SOI determinations:

1. The present and planned land uses in the area, including agricultural and open-space lands;
2. The present and probable need for public facilities and services in the area;
3. The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide;
4. The existence of any social or economic communities of interest in the area if the Commission determines that they are relevant to the agency; and
5. The present and probable need for public facilities and services related to sewers, municipal or industrial water, or structural fire protection of any disadvantaged unincorporated communities within the existing sphere of influence.

REGULAR MEETING MINUTES

**Del Norte Local Agency Formation Commission
March 27, 2017 4:00 pm**

Members present: Blake Inscore (Vice-Chair), Roger Gitlin (Chairman), Jason Greenough, Bob Berkowitz, Sparky Countess

Members absent: none

Others present: Executive Officer George Williamson, County Counsel Elizabeth Cable, and Nicole Burshem, PS Business Services, Klamath Fire Protection District Board President Eloisa Gaboni, Yurok Tribe Council Vice Chairman David Gensaw, Yurok Tribe Executive Director Troy Ralstin.

1. Call to Order/Roll Call

Pledge of Allegiance – The Pledge of Allegiance was conducted by Commissioner Greenough

Welcome new regular County Member Bob Berkowitz (present) and alternate County Member Lori Cowan (not present) - Chairman Gitlin introduced the new County members and welcomed them.

Certificate of Appreciation for former County Member Gerry Hemmingsen - Mr. Williamson presented the certificate of appreciation and read the letter for Mr. Hemmingsen.

2. Closed Session

Public Comment on Closed Session items only: There was no public comment on closed session items. The Commission went into closed session at 4:30 p.m. and came out of closed session at 4:45 p.m. Elizabeth Cable, Legal Counsel stated there was nothing to report out of closed session

Conference with Legal Counsel- Existing litigation pursuant to Government Code § 54956.9(d)(1) *Bertsch-Ocean View Community Services District v. Del Norte LAFCo et. al* CVPT 16-1124

3. Public Hearings

A. FY 2017-18 Proposed Budget (ATTACHMENT 3A) – Chairman Gitlin opened public hearing at 4:50 p.m. Mr. Williamson reported each year the Commission considers a proposed budget. Based upon the action there is a budget distributed to the City and County. There is a follow-up budget hearing at the May 22nd meeting. The budget is exactly the same as last year with the only difference that the fund balance was to be over \$8,000, but turned out only to be \$4,500. In unrestricted funds this year we have an increase in CALAFCO membership, but the Staffing services are the same. We were anticipating a little increase in legal counsel fees and insurance. Mr. Williamson recommends approving the budget to send out and have the matter scheduled for

the May meeting. Commissioner Berkowitz asked what the advertising is in publications. Mr. Williamson responded it's for the use of noticing public hearings and the periodic budget in the Daily Triplicate. The commission posts hearing notices in the newspaper, posts (on website), and accounts for those cost accordingly. Commissioner Countess reported last year we requested to approach the City and County for funding and thinks we are early enough to approach the City and County for this year. Mr. Williamson responded if you look on the budget itself we had to reduce the City and County contribution to make this year's budget. We are looking to increase that this year. Chairman Gitlin asked where the 50/50 agreement came from. Mr. Williamson responded it is a ratio that was set up when LAFCO was formed. It has been applied across the board throughout California. Most LAFCO's pay 50%, but ones with several members in a special district pay 1/3 across the board.

Mr. Williamson reported that in Humboldt County, there are seven cities that pay 1/3, and 58 special districts that pay 1/3 and the County pays 1/3. It is also determined on the size of the district or city and the auditor figures out who can pay what based on budget, size, and function. This is a customary practice and not the only way. If you want to take action on the proposed budget on this amount to move us forward; staff is willing to do some research to bring back to the Commission what the City and County will contribute. Commissioner Inscore likes the idea of the special districts serving on the commission. Commissioner Berkowitz asked what the advantage is to have special districts part of the commission. Mr. Williamson responded it would bring representation of a group that is directly affected by LAFCO. It would lead to greater understanding and fuller participation in Municipal Reviews (MSRs) and Sphere of Influence updates.

On a motion by Commissioner Inscore, seconded by Commissioner Berkowitz, and unanimously carried the Del Norte Local Agency Formation Commission approved FY 2017-18 proposed budget.

4. **Regular Business**

A. Approval of January 23, 2017 Draft Minutes (ATTACHMENT 4A) –

On a motion Commissioner Greenough, seconded by Commissioner Countess, and unanimously carried the Del Norte Local Agency Formation Commission approved the January 23, 2017 draft minutes, as presented.

B. Budget Transfer Request (ATTACHMENT 4B) – Mr. Williamson reported this shows that all funds are in the right accounts. We have invoices from County Council in amount of \$9,055. The City did provide a check for \$6,558 and so your action today would be to approve the funds going into general council budget so Ms. Cable could continue to

represent LAFCO. Chairman Gitlin asked if this be a 50/50 basis. Mr. Williamson responded this is part of the application for the City to provide water to Elk Valley Rancheria. The City and the Rancheria will pay for the costs. The County will have to pay nothing.

On a motion by Commissioner Greenough, seconded by Commissioner Berkowitz, and unanimously carried on a polled vote the Del Norte Local Agency Formation Commission approved the Budget Transfer Request.

C. Klamath Fire Protection District Update

Discussion was held in regard to Klamath Fire Protection District. Introduction were made for: Klamath Fire Protection District Board President Eloisa Gaboni, Yurok Tribal Council Vice Chairman David Gensaw, and Yurok Tribe Executive Director Troy Ralstin. Mr. Williamson reported at the January meeting. There was a request to provide an update on the progress of the Klamath Fire Protection District compliance with MSR conditions. We looked at all the fire districts and we made a number of findings and determinations. Dealt with response and other determinations for their ability to provide services. After that there was a joint meeting of Yurok Tribe, Klamath Fire Protection District and Del Norte LAFCo, that was productive.

Del Norte LAFCo staff has been continuing to work with the tribe and the district. The tribe was provided a letter outlining the MSR and the importance of moving forward. Both Yurok Tribal Council Vice Chairman David Gensaw, and Yurok Tribe Executive Director Troy Ralstin addressed the commission on this topic. The Fire Protection District board was responsive and we talked about the implementation plans for the Redwood Casino and Hotel Agreement. Eloise and Troy met and scheduled a follow up meeting. The meeting was conducted on March 7th. There was a good turn out and an implementation plan was drawn out. A follow up meeting is scheduled on April 4th to get into the details of the Agreement implementation plan. One of the key activities is recruitment to get volunteers to respond to emergencies. There are some opportunities to the south with Humboldt and in Crescent City for training. Mr. Williamson is encouraged by the commitment made by the tribe. There is still work to do and we need some recruitment and also some fundraising.

Discussions include working with the County and exploring the potential for a benefit assessment increase. The existing assessment is not sufficient and we are going to work with the board and the district to see about going through a promotion program. Chairman Gitlin commented that was excellent news. Commissioner Berkowitz asked when the implementation plan will be available. Mr. Williamson responded the plan will be emailed out after April 4th. Commissioner Berkowitz asked about increasing the budget this year. Mr. Williamson

responded mostly public outreach and education. Just in the last couple of years we have been successful with Fortuna, Rio Dell, and both those cases we got together with the County, the district, and community with meetings, public information, website, mailings. The reason we were successful is people felt they were informed and it was equitable, and cost was necessary. We gave several different options in the community and asked them what they could support. We took their opinion to heart and did what the community asked for. We believe with outreach and letting the community set the level that is the greatest opportunity for success. Commissioner Berkowitz asked if this involved the Amador plan. Mr. Williamson responded it is an expensive option and can be done. We talked to everyone and asked flat out what would it take to staff the Klamath Glenn Station year-round with CalFire personnel. We believe it can be healthy and more responsive other ways.

Commissioner Inscore shared his appreciation for all his work on this. Commissioner Inscore reported Mr. Williamson has gone above and beyond LAFCo scope of work. This speaks volumes of what Mr. Williamson does for our communities. Commissioner Inscore thanked Mr. Williamson for all the work he has done. Chairman Gitlin reported that one of the components is allowing the volunteers to leave their place of employment and then return when needed. Troy, Yurok Tribe responded it is in place and allowing that has been allowed for a number of years. The issue is the lack thereof of volunteers. The tribe made that decision and the hard part is how to recruit and determine whether it's our employees or community members. Our employees aren't apart of the Klamath District. Our public works department is set up with the OES management. At the meeting that was held there was some concerns and there will be some work to do and commitment. It will be a work in progress for a while. Chairman Gitlin asked what is the next step, what can we expect, and when. Mr. Williamson responded he will update the Commission next month and talk about how to proceed with increased assessment.

5. **Inquiries, Correspondence, Application Status and Referrals**

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Crescent City and Smith River CSD MSR Updates Initiated – Mr. Williamson reported we have been in touch with the MSR SOI updates and have been in touch with City manager for that update. There is a new general manager and Mr. Williamson has sent him the information. There is good progress and hope to bring back to the Commission at the July meeting.

CSDA Sponsored Legislation to Promote Special District Representation on LAFCo. Mr. Williamson reported the CSDA has been instrumental in

introducing bill 979. It's cosponsored by the special district and by CALALFCO. It simplifies the process and allows special districts to vote on a meeting they would conduct and would be able to participate in election process. 30 out of the 58 LAFcos have already been participating. 979 insures local decision making process for special districts. There's a location for information on the bills. Mr. Williamson has a lot of support and expects it to be very helpful and encourages them to consider it. Mr. Williamson will keep the Commission posted and this is moving forward. Chairman Gitlin would the Yurok Nation to have the opportunity to be on the board for special district. Mr. Williamson responded this would not include tribal governments.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

The following Commissioners commented on the following:

Commissioner Berkowitz requested that no speak in acronyms.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following person(s) addressed the Commission: none

6. **Adjournment**

There being no further business to come before the Commission, the Chairman adjourned the meeting at 5:19 p.m. until the next regularly scheduled meeting on May 22, 2017 at 4:00 p.m.

Respectfully submitted,

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AGENDA ITEM 4B

MEETING DATE: May 22, 2017
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Staffing Services Agreement Extension

Recommendation

Staff recommends the Commission extend "Agreement for the Provision of Executive Officer Services for Del Norte LAFCo" for FY 2017-2018.

Discussion

The "Agreement for the Provision of Executive Officer Services for the Del Norte Local Agency Formation Commission", between the Commission and Planwest Partners, has been guiding staffing services for seven years. The term and budget provisions have been extended annually based on favorable Commission action. Approved amendments in the last year have clarified which charges, including travel expenses, meeting staffing and minutes recording (by a subcontractor), application processing costs, and published noticing costs in the Daily Triplicate, may be itemized and submitted for reimbursement separate from hourly costs for staffing services.

Planwest will continue to provide office equipment, clerical assistance, utilities, telephone charges, and office supplies at no charge to the Commission. Reimbursable charges include (1) public hearing notices in the Daily Triplicate, (2) PS Business Services costs to perform staffing, recording, copying and posting services (as a subcontractor) and (3) meeting travel as stated below:

6. **STATUS OF CONTRACTOR:** At all times during the term of this Agreement, CONTRACTOR shall be responsible for his own operating costs and expenses, property and income taxes, workers' compensation insurance, and other operating costs and expenses in connection with performance of services under this Agreement. CONTRACTOR shall receive reimbursement of costs advanced by CONTRACTOR on behalf of COMMISSION, as well as other expenses, in addition to fees for services, within adopted budget. Reimbursable costs include, but are not limited to, out of county automobile mileage for travel at the current IRS rate per mile, newspaper publishing and mailing of public notices, subcontractor costs for noticing, staffing, minutes recording, and packet printing and distribution at LAFCo meetings, and other items necessary for LAFCo activities.

ATTACHMENT 4B



PROFESSIONAL SERVICES CONTRACT EXTENSION

DATE: May 22, 2017
TO: Roger Gitlin, Chair
Del Norte LAFCo
FROM: George Williamson, AICP
SUBJECT: Del Norte LAFCo Agreement for Executive Officer Services

Planwest Partners Inc. is authorized to continue providing professional staffing services to the Del Norte Local Agency Formation Commission (LAFCo), for the 2017-2018 Fiscal Year. Planwest will perform the tasks and activities for Del Norte LAFCo identified in Exhibit A, Scope of Services (attached).

All provisions of the Agreement for the Provision of Executive Officer Services for the Del Norte LAFCo remain in effect, except:

Part 4 - Payment, amount for Executive Officer/ staffing services and preparation of Municipal Services Reviews (MSRs) / Sphere of Influence (SOI) updates as set in the adopted 2017-2018 Budget at current charge rates; and

Part 5 - Term, which will be extended from July 1, 2017 to June 30, 2018.

Roger Gitlin, Chairperson
Del Norte LAFCo

Date



“EXHIBIT A” - SCOPE OF SERVICES

Task 1 Performance of Executive Officer Duties

Perform Executive Officers duties including preparing staff reports, proposed findings and other agenda materials for routine Del Norte Local Agency Formation Commission (LAFCo) activities: This includes coordinating boundary adjustment proposals; reviewing applications for provision of new and extended services outside city and district boundaries; reviewing Sphere of Influence and Municipal Service Review reports and amendments; and reviewing environmental documents for California Environmental Quality Act (CEQA) compliance, submitted by member organizations. Preparation of all application materials for LAFCo actions would be the responsibility of the applicant and /or member organization, or may be prepared by the Executive Officer for an additional cost paid by applicant and /or member organization.

Task 2 Develop and Implement Policies

Develop and implement policies within Del Norte LAFCo's authority under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Task 3 Maintain Website Postings

Provide materials to CALAFCo webmaster, to keep the Del Norte LAFCo website update, and to make Agendas and Minutes available to the public in an electronic web-based format.

Task 4 Organization and Administration of LAFCo Business

Respond to inquiries and provide technical assistance and make information available to interested public agencies and individuals.

Task 5 Record Keeping

Distribute, file, publish and keep records of agendas, notices and other required official documents on behalf of LAFCo, and keep the Commission informed of LAFCo budget activities.

Task 6 Staff Support at Meetings

Schedule, post notices and provide staff support at up to eight LAFCo meetings in accordance with the Act and LAFCo policies and procedures. Additional meeting support will be provided on a time and materials basis.

Task 7 Representation

Represent Del Norte LAFCo to CALAFCo and to various other policy-making agencies as directed by the Commission.

Task 8 Keep LAFCo Informed

Inform LAFCo of new legislation, correspondence, CALAFCo activities, current events and matters of interest related to LAFCo.

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AGENDA ITEM 4C

MEETING DATE: May 22, 2017
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Klamath FPD Status Report

Del Norte LAFCo Fire Services Specialist John McFarland attended Klamath Fire Protection District (FPD) April 25 2017 Board meeting. The meeting started promptly at 7:00 with all board members and the fire chief present. There were 14 persons present. Items discussed at Del Norte LAFCO request included:

1. Recap by Board Chair Eloisa Gaboni and John McFarland of April 4 meeting with Yurok Tribe to implement the Redwood Casino Hotel agreement.
2. Potential to have District offer workers compensation insurance for new volunteers, especially to Yurok Tribe/ Redwood Casino Hotel employees. Eloisa spoke with workers compensation insurance carrier and was informed that tribal employees that are volunteers will be covered by the Districts insurance.
3. Update on District volunteer recruitment efforts. Chief Lonnie Levi reported there were 12 volunteers on current roster, however the Chief will be dismissing 5 for lack of activity. The remaining 8 volunteer recruits are mostly past members being reactivated, 2 are tribal employees including Larry Nova, a tribal forester.
4. Discussion on increasing parcel based assessment. The district does want to work towards a parcel fee increase and will put it on the May 2017 meeting agenda. Larry Nova and District Board member Joan Fournier will serve on an assessment committee. There was a new District resident attending the meeting that also expressed support for an assessment increase.
5. Assistant fire chief appointment to cover for seasonal chief absence. Chief Levi supports designating an assistant chief and has discussed this with Evan Hawking. Eloisa explained that the board would like to interview him.
6. Define station rebuilding projects and apparatus acquisition that would benefit from Yurok Tribe grant writing assistance (part of agreement). Chief Levi will develop a list of projects worthy of grant consideration for the May Board meeting. He will consider facilities upgrades and deferred maintenance issues as well as apparatus and equipment issues.
7. District FY 2017-18 Budget preparation and adoption schedule. The District will present a draft budget at the May meeting and approve it at the June meeting. Eloisa and Chief Levi agreed to meet to accomplish this task.
8. Clarification that residents, and those that work in District can be eligible to be volunteers. The Board agreed that residency was no longer sole consideration, working for any employer in Klamath now meets the membership requirement.

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9. Clarification that volunteers may select medical response call option and not be required to respond to fire calls (according to Redwood Casino Hotel manager attending April 4 meeting, this will increase pool of volunteers). The Board is not in favor of dividing the standard volunteer firefighter assignment. The Board preference is that all members be trained as firefighters. The job description will carry the first aid and CPR training and certification requirement.
10. Coordination with Klamath Fire Auxiliary on upcoming fundraising activities. Auxiliary status is unknown. Auxiliary President and former volunteer firefighter Johnette Gahart will be contacted.

The next meeting with Yurok Tribe and Del Norte LAFCo to implement the Redwood Casino Hotel agreement is June 6.

ATTACHMENT: April 4 2017 Klamath FPD, Yurok Tribe and Del Norte LAFCo meeting agenda for Redwood Casino Hotel agreement implementation

**Klamath Fire Protection District - Yurok Tribe
Del Norte LAFCo Meeting;**

April 4, 2017 2:00PM

Oregos Room, Redwood Hotel Casino, Klamath CA

Invitees: Yurok Tribe: Troy Ralstin, Kim Mamaradlo, Dean Baker, Earl Jackson
Yurok EDC: Tanya Sangrey, Terry Colton
Klamath FPD: Eloisa Gaboni, Rocco Fiori, Lonnie Levi
Del Norte LAFCo: George Williamson, John McFarland

Proposed Outcomes

1. Assignments for Redwood Hotel Casino - Service Agreement Implementation
2. . Communication and Coordination methods

Agenda:

- Brief Introductions;
- Draft services agreement implementation assignments (attachment);
- Implementation schedule
- Other parties that may become involved: Del Norte County, Klamath CSD, CALFIRE, OES;
- Benefit assessment update for Klamath FPD
- Next steps, next meeting.
- Closure