

## REGULAR MEETING MINUTES

### Del Norte Local Agency Formation Commission Board of Supervisors Chambers December 10, 2018 4:00 pm

**Members present:** Blake Inscore (Chairman), Bob Berkowitz (Vice-Chair), Roger Gitlin, Jason Greenough, Public Member Sparky Countess

**Members absent:** None

**Others present:** Executive Officer George Williamson, Nicole Burshem, PS Business Services, Elizabeth Cable, legal counsel.

#### 1. **Call to Order/Roll Call**

Chairman Inscore called the meeting to order at 4:00 p.m. Nicole Burshem took roll call. Commissioner Gitlin led the Pledge of Allegiance

#### 2. **Public Hearings**

##### **A. Crescent City 2018 MSR& SOI Update - Continued**

Chair Inscore opened the continued public hearing and received staff report. Commission requested additional information on water service potential in resource lands related to cannabis use. Commission directed staff to find more information on private holdings within resource lands and to present information at the next meeting.

On a motion by Commissioner Gitlin, seconded by Commissioner Berkowitz, and carried by a 5-0 vote the Commission continued the hearing to January 28, 2018.

#### 3. **Regular Business**

##### **A. Approval of December 10, 2018 Draft Minutes**

On a motion by Commissioner Berkowitz, seconded by Commissioner Greenough, and carried by a 4-0 vote the December 10, 2018 Minutes were approved.

##### **B. FY 2018-19 First Quarter Accounting Review**

The Commission reviewed First Quarter Expenditures from the FY 2018-19 Adopted and Actual budget presented by the Executive Officer. Revenues have been deposited/requested from both the City and County. The First Quarter budget accounting for FY 2018-19 has been reviewed and filed.

##### **C. CALAFCO Annual Conference – Materials**

The conference materials were reviewed and filed for further reference. There was discussion about Chair Inscore's potential

appointment to the CALAFCO Northern region Board. Commission directed staff to research cost and budget options for chair attendance at future CALAFCO meetings.

#### **D. Meeting Schedule**

The Commission reviewed the meeting schedule and approved the meeting dates as listed.

#### **E. Website Requirements**

Staff presented recent legislation (SB 929) that requires all independent special districts to have and maintain a website by January 1, 2020. Information on Website Requirements and text of SB 929 was reviewed and filed.

#### **4. Inquiries, Correspondence, Application Status and Referrals**

**Staff** - The Executive Officer provided a report of current projects, issues of interest, and pending legislation. Status: None.

**Commission** - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

**Public** - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment: None.

#### **5. Adjournment**

Chairman Inscore Adjourned the meeting at 4:53PM.

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Respectfully Submitted