

REGULAR MEETING MINUTES

Del Norte Local Agency Formation Commission Board of Supervisors Chambers January 22, 2018 4:00 pm

Members present: Roger Gitlin (Chairman), Blake Inscore (Vice-Chair), Bob Berkowitz, Jason Greenough, Public Member Sparky Countess

Members absent: None,

Others present: Executive Officer George Williamson, Legal Counsel Elizabeth Cable, and Nicole Burshem, PS Business Services

1. Call to Order/Roll Call

Chairman Gitlin called the meeting to order at 4:00 p.m. Nicole Burshem took roll call. Commissioner Berkowitz led the Pledge of Allegiance

2. Public Hearings

None

3. Regular Business

A. Public Member Appointment

Staff described noticing and candidate application procedure for Public Member 2018-2022 Term appointment. Current Public Member Sparky Countess was the only applicant. On a motion by Commissioner Berkowitz, seconded by Commissioner Inscore, and carried by a 5-0 vote, the Del Norte Local Agency Formation Commissioners appointed Sparky Countess as Public Member for the 2018-2022 Term.

B. Election of Chair and Vice-Chair for 2018

On a motion by Commissioner Berkowitz, seconded by Commissioner Gitlin, and carried by a 5-0 vote Commissioner Inscore was elected as Chair for 2018. On a motion by Commissioner Gitlin, seconded by Commissioner Countess, and carried by a 5-0 vote Commissioner Berkowitz was elected as Vice-Chair for 2018.

C. Approval of October 23, 2017 Draft Minutes

On a motion by Commissioner Berkowitz, seconded by Commissioner Inscore, and carried by a 5-0 vote the October 23, 2017 Minutes were approved.

D. Compliance Work Plan for 2018

Staff presented the Compliance Work Plan for 2018. This was an informational item, no action required.

E. Meeting Dates for 2018

Commissioner Gitlin noted that the regularly scheduled May meeting fell on the Memorial Day Weekend. That meeting is now scheduled for Monday June 4, 2018. All other dates will be scheduled as presented in the staff report.

F. Special District Invitation for LAFCo

The Executive Officer presented a staff report on Commission consideration of extending an offer to special districts to become LAFCo members. Membership benefits include review of new district formation, existing district changes and sphere of influence boundary updates. The special district members seating process was described. Staff requested commission consideration of outreach to special districts, potentially followed by an informational meeting of special districts. The Commission discussion questioned the interest of special districts serving on LAFCo, especially if it meant paying for LAFCo operations. The matter was tabled.

G. FY 2017-18 Mid Year Budget Review

Staff presented the FY 2017-18 Mid Year Budget Review and noted the Commission was under budget for the Fiscal Year. This was an informational item, no action required. At the next meeting there will be a public hearing on the FY 2018-19 Draft Budget.

H. CALAFCO Quarterly Reports

Staff presented the CALAFCO Quarterly Reports. This was an informational item, no action required.

4. Inquiries, Correspondence, Application Status and Referrals

A. **Staff** - The Executive Officer provided a report of current projects, issues of interest, and pending legislation.

B. **Commission** - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).
Commissioner comment: none.

C. **Public** - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.
Public comment: None

5. Adjournment

Chairman Inscore Adjourned the meeting at 4:45PM.

Respectfully Submitted