

REGULAR MEETING MINUTES

Del Norte Local Agency Formation Commission Board of Supervisors Chambers September 24, 2018 4:00 pm

Members present: Blake Inscore (Chairman), Bob Berkowitz (Vice-Chair), Roger Gitlin, Jason Greenough,

Members absent: Public Member Sparky Countess

Others present: Executive Officer George Williamson, Nicole Burshem, PS Business Services, Elizabeth Cable, legal counsel and HRC Board Member Wes White.

1. Call to Order/Roll Call

Chairman Inscore called the meeting to order at 4:00 p.m. Nicole Burshem took roll call. Commissioner Gitlin led the Pledge of Allegiance

2. Public Hearings

- A. HRC Community Services District (CSD) 2018 Municipal Services Review (MSR)& Sphere of Influence (SOI) Update. HRC Board Member Wes White attended the hearing but did not speak on the item.

The Executive Officer noted that the District provides water services by contract from the City of Crescent City. The Sphere of Influence is the same as the District boundary and no change is recommended. Chair Inscore opened the public hearing and no public testimony was made. On a motion by Commissioner Gitlin, seconded by Commissioner Berkowitz, and carried by a 4-0 vote Resolution 2018-02 was approved.

- B. Smith River CSD 2018 MSR& SOI Update

The Executive Officer noted that the District provides water services and Community Hall Management services. The Sphere of Influence is the same as the District boundary and no change is recommended. Chair Inscore opened the public hearing and no public testimony was made.

On a motion by Commissioner Greenough, seconded by Commissioner Gitlin, and carried by a 4-0 vote Resolution 2018-03 was approved

- C. Church Tree CSD 2018 MSR& SOI Update

During Commissioner comments it was noted that the CSD name needed to be changed. It was also noted that a correction was needed in Table 3: Church Tree CSD Budget Summary.

On a motion by Commissioner Berkowitz, seconded by Commissioner Gitlin, and carried by a 4-0 vote Resolution 2018-04 was approved with changes.

A. Crescent City 2018 MSR& SOI Update - Continued

The Executive Officer noted that the Crescent City Council had not been able to review the draft MSR, and was tentatively scheduled to do that on November 5th.

Chair Inscore opened the public hearing. On a motion by Commissioner Gitlin, seconded by Commissioner Berkowitz, and carried by a 4-0 vote the Commission continued the hearing to December 10 2018.

3. Regular Business

A. Approval of June 4, 2018 Draft Minutes

On a motion by Commissioner Berkowitz, seconded by Commissioner Greenough, and carried by a 4-0 vote the June 4, 2018 Minutes were approved.

B. FY 2017-18 Final Budget Review

The Commission reviewed the FY 2017-18 Adopted and Actual budget comparison presented by the Executive Officer. It was noted that FY 2017-18 approved CALAFCO travel expenses for the Chair charged in FY 2018-19 could be drawn from unrestricted funds. It was also noted that there had not been any Public Member stipend expenses.

C. CALAFCO Annual Conference – Voting Delegate

On a motion by Commissioner Gitlin, seconded by Commissioner Berkowitz, and carried by a 4-0 vote the Commission appointed Executive Officer George Williamson as voting delegate and directed that votes be cast for Public Member representative Sussman & and City member Cleveland.

D. Meeting Schedule

The Commission reviewed the meeting schedule and decided not to hold a meeting on November 26, 2018, and hold a meeting on December 10. The Commission noted that May 27 2019 was memorial Day and that that meeting date should be moved.

E. Legislative Update – CALAFCO Support Letters

Support letter for: AB 2238 (Aguiar-Curry); It was noted that Governor Brown had vetoed the bill.

4. **Inquiries, Correspondence, Application Status and Referrals**

Staff - The Executive Officer provided a report of current projects, issues of interest, and pending legislation. None.

Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).
Commissioner comment:

Commissioner Gitlin and Berkowitz will request 2 x 2 with Yurok Tribe to discuss progress and Klamath FPD on mutual services.

Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment:
None.

5. **Adjournment**

Chairman Inscore Adjourned the meeting at 4:53PM.

Respectfully Submitted