

REGULAR MEETING MINUTES

Del Norte Local Agency Formation Commission Board of Supervisors Chambers June 3rd, 2019 4:00 pm

Members present: Roger Gitlin (Chairman), Bob Berkowitz, Blake Inscore, Public Member Sparky Countess

Members absent: Jason Greenough (Vice-Chair)

Others present: Executive Officer George Williamson, Elizabeth Cable, County Counsel

1. Call to Order/Roll Call

Chairman Gitlin called the meeting to order at 4:00 p.m. Chairman Gitlin led the Pledge of Allegiance.

2. Public Hearings

A. Budget- Approval of Final FY 2019 -20 Budget

Commission received staff report

Opened public hearing

On a motion by Commissioner Berkowitz, seconded by Commissioner Inscore, Resolution 19-01 was adopted, and the final FY 2019 -20 Budget was approved by a 3-0 vote. Public Member Countess was not present for the vote.

Public Member Countess arrived at 4:05 PM.

3. Regular Business

A. Approval of March 25, 2019 Draft Minutes

On a motion by Commissioner Inscore, seconded by Commissioner Berkowitz and carried by a 4-0 vote the March 25, 2019 minutes were approved.

B. FY 2018-19 Budget Review for Quarter 3

A review of the FY 2018-19 Budget revenues and expenses through Quarter 3 was received and filed.

C. Alternate Public Member Appointment

No completed applications were received by the LAFCo Office by the stated deadline of May 31 2019, so the Commission was unable to consider the appointment of the Alternate Public Member at its June 3 2019 meeting. The current Alternate Public Member is Judy Dobbs and she has expressed interest in continuing to hold the position. She has been contacted by staff and will submit an application to the LAFCo office. The recommendation to

extend the deadline for Alternate Public Member application submittal was approved by a 4-0 vote. The Motion was made by Commissioner Countess with a second by Commissioner Berkowitz.

D. Approval of FY 2019-20 Staffing Services Contract

The FY 2019-20 Staffing Services Contract was approved by a 4-0 vote. The Motion was made by Commissioner Berkowitz with a second by Commissioner Countess. The Motion was amended by Commissioner Berkowitz with a second by Commissioner Countess to include the figures stated in Exhibit A of Resolution 19-01 regarding the contract amounts as part of the record (\$24,500.00 for MSR/SOI Preparation, \$10,000 for Application processing, \$47,520.00 for professional services executive officer/ admin.). There was discussion that prior to the next proposed Staffing Services Contract extension there should be a closed session held to discuss staffing services.

E. Del Norte Fire Chiefs Association Emergency Dispatch Proposal Update

The Del Norte Fire Chief's Association Dispatch proposal was discussed. A Request for Qualifications is being developed to generate responses from qualified dispatch service providers. Any contract for dedicated dispatch services would require coordination among many agencies and the effort is ongoing.

Commission discussion on Klamath Fire District and the need for emergency services was had.

4. Inquiries, Correspondence, Application Status and Referrals

Staff - The Executive Officer provided a report of current projects, issues of interest, and pending legislation. Status: The Executive Officer provided two informational items to the Commission.

1. MSR & SOI Update Compliance Work Plan

Information about current MSR/SOIs completed, in-progress and scheduled for the future was favorably received by the Commission.

2. ICMA's webinar June 12 "Encouraging Inclusive Communities"

Information about the upcoming educational webinar was presented.

Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a). Commission comment: None.

Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment: None.

5. Adjournment

Chairman Gitlin noted that the next regular meeting is July 22 2019

Chairman Gitlin Adjourned the meeting at 4:55 PM

Respectfully Submitted