

REGULAR MEETING AGENDA

**Del Norte Local Agency Formation Commission
Board of Supervisors Chambers
981 H Street, Suite 100, Crescent City, CA 95531
December 9, 2019 4:00 pm**

1. Call to Order/Roll Call
Pledge of Allegiance
2. Regular Business
 - A. Approval of July 22, 2019 Draft Minutes (ATTACHMENT 2A)
 - B. Special District Recruitment (ATTACHMENT 2B)
 - C. SB 929 Special Districts websites (ATTACHMENT 2C)
 - D. MSR & SOI Preparation Update: Bertsch-Oceanview Community Services District & Del Norte County Fairgrounds Recreation & Park District (ATTACHMENT 2D)
 - E. Remaining Meeting Dates FY 2019-20 (ATTACHMENT 2E)
3. Inquiries, Correspondence, Application Status and Referrals
 - A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.
 - B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).
 - C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.
4. Adjournment
Next Meeting Scheduled for January 27, 2020

Americans with Disabilities Act: Del Norte LAFCo meetings are held in a wheelchair accessible facility. Individuals requiring special accommodations to participate in this meeting are requested to contact the LAFCo office at (707) 825-9301. Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

REGULAR MEETING MINUTES

Del Norte Local Agency Formation Commission Board of Supervisors Chambers July 22, 2019 4:00 pm

Members present: Roger Gitlin (County Member & Chairman), Bob Berkowitz (County Member), Blake Inscore (City Member, entered at 4:14pm), Isiah Wright (Alternate City Member)

Members absent: Jason Greenough (City Member & Vice-Chair), Sparky Countess (Public Member)

Others present: George Williamson (Executive Officer), Elizabeth Cable (Legal Counsel)

1. Call to Order/Roll Call

Chairman Gitlin called the meeting to order at 4:00 p.m. Chairman Gitlin led the Pledge of Allegiance.

2. Public Hearings

A. Del Norte Healthcare District 2019 Municipal Services Review (MSR) & Sphere of Influence (SOI) Update (ATTACHMENT 2A)

Commission received staff report and opened public hearing. On a motion by Commissioner Berkowitz, seconded by Commissioner Wright, Resolution 19-02 was adopted, and the Del Norte Healthcare District 2019 Municipal Services Review (MSR) & Sphere of Influence (SOI) Update was approved by a 3-0 vote.

B. Del Norte Library District 2019 MSR & SOI Update (ATTACHMENT 2B)

Commission received staff report and opened public hearing. On a motion by Commissioner Berkowitz, seconded by Commissioner Wright, Resolution 19-03 was adopted, and the Del Norte Library District 2019 MSR & SOI Update was approved by a 3-0 vote.

3. Regular Business

A. Approval of June 3, 2019 Draft Minutes

On a motion by Commissioner Berkowitz, seconded by Commissioner Wright and carried by a 3-0 vote the June 3, 2019 minutes were approved.

B. FY 2018-19 Budget Review

A review of the FY 2018-19 Budget revenues and expenses through the Year End Total was received and filed. Expenses came in at or under budget for FY 2018-19.

C. Alternate Public Member Appointment

The current Alternate Public Member is Judy Dobbs and she submitted an application to continue holding the position. Judy Dobb's Alternate Public

Member application submittal, on a motion by Commissioner Berkowitz, seconded by Commissioner Wright, was approved by a 4-0 vote.

D. MSR & SOI Preparation Update: Bertsch-Oceanview Community Services District & Del Norte County Fairgrounds Recreation & Park District (ATTACHMENT 3D)

E. Del Norte LAFCo Commission Meeting Dates FY 2019-20 (ATTACHMENT 3E)

The November 25, 2019 meeting falls during Thanksgiving week and may need to be moved to avoid a conflict. On a motion by Commissioner Berkowitz, seconded by Commissioner Wright and carried by a 4-0 vote the FY 2019-20 meeting dates were approved.

F. Del Norte Fire Chiefs Association Emergency Dispatch Proposal Update

The Del Norte Fire Chief's Association (DNFCA) Dispatch proposal was discussed. A Request for Qualifications is being developed to generate responses from qualified dispatch service providers. Any contract for dedicated dispatch services would require coordination among many agencies and the effort is ongoing. There was no report from the July 24th DNFCA meeting so there has been no new information since the last Commission meeting.

4. Inquiries, Correspondence, Application Status and Referrals

Staff - The Executive Officer may provide a report of current projects, issues of interest, and pending legislation. Status: None.

Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a). Commission comment: None.

Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment: None.

5. Adjournment

Chairman Gitlin noted that the next regular meeting is September 23 2019

Chairman Gitlin adjourned the meeting at 4:50 PM

Respectfully Submitted

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AGENDA ITEM 2B

MEETING DATE: December 9, 2019
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Special District Recruitment

BACKGROUND

Currently 30 out of 58 Local Agency Formation Commissions (LAFCo) have special district representation. Del Norte LAFCo does not. Recent legislation has streamlined the process of adding special district representatives and in addition the California Special Districts Association (CSDA) has been encouraging and actively promoting special district representation.

DISCUSSION

The Commission should consider extending an offer to special districts to become LAFCo members. The benefits of membership include informing decisions on the formation of new districts, changes to existing districts and updates to sphere of influence boundaries. The process of seating special district members on the LAFCo board is outlined below.

To consider seating special district representatives on LAFCo, LAFCo must receive resolutions requesting representation from a majority of special districts. The commission would then adopt a Resolution of Intention and the Executive Officer would call a meeting of the special districts to select representatives. The Commission may appoint two members and an alternate to represent special districts to serve on LAFCo.

The Independent Special District Selection Committee must consist of the presiding officer of each independent district or an alternate appointed by the presiding officer. The members appointed to LAFCo must be special district officers residing within the county, but not on the Board of Supervisors or a city council.

Independent special districts typically pay one-third of the operational cost of LAFCo unless an alternate method of apportionment is approved. Some LAFCo's reduce initial costs to encourage special district representation. A Memorandum of Understanding (MOU) would be required between LAFCo, the Del Norte County Board of Supervisors, the Crescent City City Council and special districts if an alternate method of apportionment is enacted.

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RECOMMENDATION

The Executive Officer recommends that the Commission send out the attached letter soliciting interest in special district representation (Attachment 1).

Information entitled “What is the Del Norte Local Agency Formation Commission?” (Attachment 2) and “Seating Independent Special Districts on LAFCo” (Attachment 3) would be distributed with the letter to special districts.

Attachment 1: Letter: Del Norte Local Agency Formation Commission Membership
Attachment 2: What is the Del Norte Local Agency Formation Commission (LAFCo)?
Attachment 3: Seating Independent Special Districts on LAFCo

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SPECIAL DISTRICT ADDRESS

December 9, 2019

Subject: Del Norte Local Agency Formation Commission Membership

Dear Board Members:

This letter is to ask for your support in recruiting Del Norte Local Agency Formation Commission (LAFCo) members. LAFCo's main duty is to establish boundaries for the City and special districts within the County. Presently, since Del Norte LAFCo does not have special district representation, your district does not have a voice equal to the County and City in LAFCo affairs, including the formation of new districts, the consolidation, merger or dissolution of existing districts, annexations and changes of organization and the establishment, amendment and updates to spheres of influence boundaries. Since AB 2838 passage, the role of special districts has increased with the mandate to conduct service reviews as necessary every 5 years. The ability to have a direct voice in all LAFCo affairs is now more compelling given LAFCo's expanded mandates and independence.

Even before the AB 2838 revisions became effective, several LAFCo's had previously seated special districts. Del Norte LAFCo wants to know if your district wants to be represented on a commission with oversight over your continued operations, services and growth. LAFCo can make decisions that would affect your district without the perspective and concern that only special districts seated on the Commission could provide.

Many LAFCOs have seated special districts. The California Special Districts Association has been active in promoting the seating of Special Districts on LAFCOs such as in Santa Cruz. Other rural LAFCOs such as Nevada, El Dorado and Mendocino have seated special districts since special districts in these counties collectively expressed a desire to be involved.

One of the major barriers to special district representation is the cost. The law has a formula requiring special districts to pay a third of LAFCo's operating costs unless another formula is otherwise agreed to by the Cities and the County. A Memorandum of Understanding (MOU) will be required between LAFCo, the Del Norte County Board of Supervisors, the Crescent City City Council and special districts if an alternate method of apportionment is enacted.

Del Norte LAFCo would like to invite you to a Commission meeting on **Monday, January 27 at 4PM at the County Board of Supervisors Chambers 981 H St Crescent City, CA** to discuss an arrangement to seat special districts on Del Norte LAFCo.

If you have any questions, please do not hesitate to call Roger Gitlin, LAFCo Chairman at (707) 464-0801 or George Williamson, Executive Officer at (707) 825-8260.

Sincerely,

Executive Officer, Del Norte Local Agency Formation Commission

What is the Del Norte Local Agency Formation Commission?

LAFCo is an intra-local independent agency that was created by state legislation to ensure that changes in governmental organization occur in a manner which provides efficient and quality services and preserves open space land resources. The Legislature has charged Del Norte LAFCo with carrying out changes in governmental organization to promote specified legislative policies now codified in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. The Cortese-Knox-Hertzberg Act commences with Section 56000 of the Government Code.

The creation of LAFCo was a legislative response to actions by local jurisdictions in the 1940's and 1950's. These agencies incorporated or annexed large, irregular portions of land in a manner which resulted in irrational urban boundaries and isolated populations without efficient services or with no services at all. In 1963, the Legislature established a Local Agency Formation Commission in each county and delegated to them its regulatory authority over local agency boundary changes.

Additional legislation in the 1960's extended LAFCo's authority. In the 1970's the Legislature recognized the connection between decisions concerning governmental organization and the issues of urban sprawl and loss of prime agricultural land. In response to these concerns, LAFCos were charged with implementing changes in governmental organization in a manner which would preserve agricultural and open space land resources and provide for efficient delivery of services. Concerned that LAFCos were responding reactively without considering long-term regional issues, in 1972 the Legislature began requiring LAFCo to adopt a sphere of influence for each agency in its jurisdiction. The sphere is the physical boundary and service area each local government agency is expected to serve and each proposal the Commission considers must be consistent with the sphere plan. The Legislature and the courts require LAFCos to implement the California Environmental Quality Act (CEQA) as it applies to LAFCo actions.

In 1985, the Cortese-Knox Local Government Reorganization Act consolidated all statutes relative to local government changes of organization. Later, in 1997, the Legislature assembled a Commission on Local Governance in the 21st Century to examine governance issues with special attention to the Local Government Reorganization Act. Many of the Commission on Local Governance's recommendations were incorporated into the Cortese Knox Hertzberg Local Government Reorganization Act, which was adopted by the Legislature in 2000, and became effective in 2001.

LAFCo has the specific authority to review and approve or disapprove:

- Annexations to, or detachments from, cities or districts.
- Formation or dissolution of districts.
- Incorporation or disincorporation of cities.
- Consolidation or reorganization of cities or districts.
- The establishment of a subsidiary district(s).
- The development of, and amendments to, Spheres of Influence.
- Extensions of service beyond an agency's jurisdictional boundaries.

- Provision of new or different services by districts.
- Pursuant to Section 56434, the Commission may review and approve proposals that extend service into previously unserved territory in unincorporated areas.
- LAFCo is now empowered to initiate and conduct Municipal Service Reviews for services within its jurisdiction.

The State Legislature recognized the validity of the findings of the Commission on Local Governance for the 21st Century and codified a tool that could be used to collect information and evaluate service provision from a broader perspective. The tool for conducting service reviews is provided in Section 56430 of Government Code. Section 56430 requires “that in order to prepare and to update Spheres of Influence in accordance with section 56425 of the LAFCo law; LAFCos are required to conduct a service review of the municipal services provided in the county or other appropriate designated area. LAFCos must include in the area designated for service review the county, the region, the sub-region, or other geographic area as is appropriate for an analysis of the service or services to be reviewed and, as noted previously, must prepare a written statement of its determination with respect to each of the following:

- (1) Growth and population projections for the affected area.
- (2) The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.
- (3) Present and planned capacity of public facilities and adequacy of public services, and infrastructure needs or deficiencies (including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence).
- (4) Financial ability of agencies to provide services.
- (5) Status of, and opportunities for, shared facilities.
- (6) Accountability for community service needs, including governmental structure and operational efficiencies.
- (7) Any other matter related to effective or efficient service delivery, as required by commission policy.

In addition to LAFCo’s regulatory responsibilities, Del Norte LAFCo considers that an important part of its role is to encourage communication and collaborative planning and studies between public agencies.

Seating Independent Special Districts on LAFCo

THE PROCESS

The commission may appoint two members and an alternate to represent special districts to serve on LAFCo (56325c).

All commission members shall exercise their independent judgment on behalf of the interests of residents, property owners, and the public as a whole: *“Any member appointed on behalf of local governments shall represent the interests of the public as a whole and not solely the interests of the appointing authority”* (56325.1)

Section 56332.5 states: “The commission shall initiate proceedings for representation of independent special districts upon the commission if requested by independent special districts.” A majority of the independent special districts need to adopt resolutions proposing representation on LAFCo. Once LAFCo receives resolutions from a majority of special districts the commission shall adopt a Resolution of Intention. The Executive Officer shall give notice and call a meeting of the independent special districts to select special district representation on the commission.

The Independent Special District Selection Committee shall consist of the presiding officer of the legislative body of each independent special district. An alternate may be appointed by the legislative body of an independent special district if the presiding officer of that independent special district is unable to attend. Districts must be wholly located within the county. Each member of the selection committee shall have one vote. A quorum shall consist of a majority of the eligible districts (56332a).

The Executive Officer shall call and give written notice of all meetings for the Selection Committee so it can select members if a vacancy occurs (56332b).

If the Executive Officer determines that a meeting of the special district selection committee is not feasible, he may conduct the business of the committee in writing. The Executive Officer may call for nominations (for special district representation on LAFCo) to be submitted in writing within 30 days. At the end of the nominating period, the Executive Officer shall prepare and deliver, or send by certified mail, to each independent special district one ballot and voting instructions. Email may also be used with written evidence of receipt and prior concurrence of each district. The districts have at least 30 days to return the ballots by a specified date (56332c). The ballot shall contain the names of all nominees. Terms shall be four years.

The members appointed to LAFCo shall be elected or appointed special district officers residing within the county but shall not be on the Board of Supervisors or a city council.

Independent special districts shall pay one-third of the operational cost of LAFCo unless the independent special districts, the county and the cities approve an alternate method of apportionment. A Memorandum of Understanding (MOU) will be required between the LAFCo, the Board of Supervisors, the city councils and the special districts to seat independent special districts on LAFCo if an alternate method of apportionment as recommended is enacted. District designees need to sign the MOU on behalf of the independent special districts.

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AGENDA ITEM 2C

MEETING DATE: December 9, 2019
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Senate Bill 929 Website Requirements for Special Districts

BACKGROUND

Senate Bill (SB) 929 requires special districts to create websites with specific information and continual updates beginning in 2020, unless declaring a hardship. Before SB 929 was implemented, special districts were encouraged, but not required, to maintain a website. For example, the Brown Act requires special districts to publish meeting agendas online if the district has a website. And, the Little Hoover Commission 2017 report: Special Districts: Improving Oversight and Transparency, included the recommendation to establish and maintain websites with key information.

Staff’s research indicates that approximately 14 of the 20 independent special districts in Del Norte County currently do not maintain websites. The California Special Districts Association (CSDA) currently provides a service to CSDA members for website development through a partnership with Streamline (<https://www.getstreamline.com/>). Seven of the 20 independent special districts in Del Norte County are CSDA members, 4 of which don’t have websites and could sign up for website development through Streamline. Those that already have websites will need to ensure that they comply with SB 929 and post meeting and financial information in an easily accessible location.

For those districts that are unable to establish a website, LAFCo could assist special districts to comply with the hardship exemption by providing a sample resolution that makes the requisite statutory findings.

DISCUSSION

SB 929 information requirements include: improving transparency and public access to basic information about special districts’ activities. Under SB 929, all independent special districts must create a website with their contact information. Districts must conform to any other legal requirements applicable to their districts’ website. These requirements vary based on district type but broadly include:

- ✓ A catalog of enterprise systems, defined as “a software application or computer system that collects, stores, exchanges, and analyzes information that the agency uses,” and the data collected;
- ✓ Financial transaction reports filed with the State Controller;

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- ✓ Annual compensation of elected officials, officers and employees (or a link to the Controller's Government Compensation site);
- ✓ Meeting agendas at least 72 hours in advance of meeting, per Brown Act requirements; and
- ✓ Local Health Care Districts' websites must also include the information described in Assembly Bill 2019.

Hardship Exemption: Special districts may exempt themselves from website requirements if the district's board of directors adopts a resolution with detailed findings on why a hardship prevents it from establishing or maintaining a website. Valid hardship examples include: limited access to broadband or other Internet type; significantly limited financial resources; and/or insufficient staff resources. The resolution is valid for one year and must be readopted annually if a hardship still exists.

Special District Compliance: California Special Districts Association (CSDA) has prepared the attached Website Compliance Checklist. This can be uploaded to the LAFCo website and sent to special district as a reminder of this legislation taking effect in 2020.

RECOMMENDATION

Direct staff to upload CSDA's Website Compliance Checklist to the LAFCo website and send to special districts. There are currently 20 Districts within Del Norte County and 6 of them maintain current websites. Direct LAFCo staff to assist special districts as needed to comply with the hardship exemption by providing a sample resolution that makes the requisite statutory findings.

Attachment 1: CSDA Website Compliance Checklist

Attachment 2: Del Norte County Special District website information

California Website Compliance Checklist

Use this checklist to keep your district's website compliant with State and Federal requirements.

Public Records Act

SB 929:

Our district has created and maintains a website

Passed in 2018, all independent special districts must have a website that includes contact information (and all other requirements) by Jan. 2020

SB 272:

Our Enterprise System Catalog is posted on our website

All local agencies must publish a catalog listing all software that meets specific requirements—free tool at getstreamline.com/sb272

AB 2853 (optional):

We post public records to our website

This bill allows you to refer PRA requests to your site, if the content is displayed there, potentially saving time, money, and trees

The Brown Act

AB 392:

Agendas are posted to our website at least 72 hours in advance of regular meetings, 24 hours in advance of special meetings

This 2011 update to the Act, originally created in 1953, added the online posting requirement

AB 2257:

A link to the most recent agenda is on our home page, and agendas are searchable, machine-readable and platform independent

Required by Jan. 2019—text-based PDFs meet this requirement, Microsoft Word docs do not

State Controller Reports

Financial Transaction Report:

A link to the Controller's "By the Numbers" website is posted on our website

Report must be submitted within seven months after the close of the fiscal year—you can add the report to your site annually, but posting a link is easier

Compensation Report:

A link to the Controller's PublicPay website is posted in a conspicuous location on our website

Report must be submitted by April 30 of each year—you can also add the report to your site annually, but posting a link is easier

Healthcare District Websites

AB 2019:

If we're a healthcare district, we maintain a website that includes all items above, plus additional requirements

Including budget, board members, Municipal Service Review, grant policy and recipients, and audits

Open Data

AB 169:

Anything posted on our website that we call "open data" meets the requirements of AB 169

Defined as "retrievable, downloadable, indexable, and electronically searchable; platform independent and machine readable"... among other things

Section 508 ADA Compliance

CA gov code 7405:

State governmental entities shall comply with the accessibility requirements of Section 508

Requirements were updated in 2018—if you aren't sure, you can perform a basic test for accessibility at achecker.ca



California Special Districts Association
Districts Stronger Together



STREAMLINE
Website compliance made easy

Del Norte LAFCo Special District websites			
District Name	Website	url	CSDA Member
Bertsch-Ocean View CSD	no		no
Big Rock CSD	yes	https://bigrockcsd.org/	no
Church Tree CSD	no		no
Gasquet CSD	no		yes
Hunter Valley CSD	no		no
Hussey Ranch (HRC) CSD	no		no
Klamath CSD	no		no
Redwood Park CSD	no		yes
Smith River CSD	yes	https://www.smithrivercsd.org/	no
Crescent FPD	no		no
Fort Dick FPD	no		no
Gasquet FPD	no		no
Klamath FPD	no		no
Smith River FPD	no		yes
Crescent City Harbor District	yes	https://www.ccharbor.com/	yes
Del Norte Co. Health Care District	yes	http://delnortehealthcare.org/	yes
Del Norte Co. Library District	yes	http://www.delnortecountylibrary.org/	yes
Del Norte Co. Resource Conservation District	yes	http://northwestcarcdc.org/	no
Del Norte Co. Fairgrounds Recreation & Park District	yes	https://dncfrpd.org/	no
Smith River Cemetery District	no		no
20 Total Special Districts	(6/20)		(7/20)

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AGENDA ITEM 2D

MEETING DATE: December 9, 2019
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: MSR & SOI Preparation Update: Bertsch-Ocean View CSD, Del Norte County Fairgrounds Recreation & Park District, Smith River Cemetery District

DISCUSSION

The Bertsch-Ocean View CSD, Del Norte County Fairgrounds Recreation & Park District, and Smith River Cemetery MSR & SOI updates are currently under preparation and are anticipated to be ready for Commission review in early 2020. Drafts will be distributed to the Districts for review and comment prior to Commission review. Following is a status summary for each:

Bertsch-Ocean View Community Services District (BOVCSD)

BOVCSD covers approximately 900 acres and serves the unincorporated community located approximately two miles southeast of Crescent City. BOVCSD was formed to maintain and operate water connections within District boundaries. The last MSR/SOI adopted for BOVCSD was in 2010, so the District is due for an MSR/SOI update.

BOVCSD was established as a separate District providing water service only for bond repayment. This bond will reach completion in 2034 but the District may need to evaluate its purpose before bond repayment is complete. Steve Paynter, the former District engineer, is currently acting as Interim District Manager. Given that his role is unpaid, and he wishes to move into complete retirement, the District should actively pursue finding a new District Manager and evaluate the District's long-term viability. The administrative draft MSR has been reviewed by the Interim District Manager and was provided to the current secretary/treasurer, Sara Noll. LAFCo staff anticipates adding more detail to the determinations prior to hearing. LAFCo Staff and legal counsel will continue to coordinate review with District representatives.

Del Norte County Fairgrounds Recreation & Park District (DNCFRPD)

DNCFRPD is a county-wide, independent special district formed in 2014 pursuant to Public Resources Code (PRC) Section 5780 et seq. The purpose of the District is to provide funding to maintain and operate the Del Norte County Fairgrounds. District formation was contingent on voter approval of a special sales tax that was approved on the November 2014 ballot. The 2019 MSR update will allow LAFCo, local agencies, and the public to better understand how public services are provided by the DNCFRPD. LAFCo staff has been working with DNCFRPD representatives to document how the District has performed since formation.

One of the outstanding items for the District MSR update is developing a current Capital Improvement Program (CIP) for 2019-2023. This CIP will document the current condition and needed repairs to fairground buildings and facilities. LAFCo staff has met with a District

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representative and the Fairgrounds manager what repairs and facility upgrades may be made with sales tax revenue. The District has received a determination that because fairground buildings are State owned District funds may not be used for upgrades. It is requested that the DNCFRPD document continued use funds in the public interest and how the District will remain viable after the sales tax sunset. The special sales tax of 0.25% that funds the District's function was approved for a seven-year period and will sunset in 2021. The District has a built-up substantial reserve funds as conditioned upon formation. The reserve fund was established to make the District sustainable past the initial seven-year period sales tax revenues accrual period.

Smith River Cemetery District (SRCD)

Smith River Cemetery District was formed for the purpose of maintaining the Smith River Cemetery. Cemetery Districts are independent public agencies, authorized under State of California Health and Safety Code Section 9000. George Williamson met with Board Member John Roberts just prior to this meeting to discuss financing options for the District.

RECOMMENDATION

Staff recommends the Commission receive and file this report.

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AGENDA ITEM 2E

MEETING DATE: December 9, 2019
TO: Del Norte Local Agency Formation Commission
FROM: George Williamson AICP, Executive Officer
SUBJECT: Fiscal Year 2019-20 Remaining Meeting Dates

DISCUSSION

The Commission generally meets on the fourth Monday of every other month, unless rescheduled due to holidays or other considerations. The remaining Fiscal Year 2019-20 meeting dates are listed below.

January 27, 2020

March 23, 2020

June 1, 2020