

## REGULAR MEETING MINUTES

### Del Norte Local Agency Formation Commission Board of Supervisors Chambers January 27 2020 4:00 pm

**Members present:** Roger Gitlin (County Member & Chairman), Bob Berkowitz (County Member), Blake Inscore (City Member), Jason Greenough (City Member & Vice-Chair), Sparky Countess (Public Member)

**Members absent:** None

**Others present:** George Williamson (Executive Officer), Elizabeth Cable (Legal Counsel)

#### 1. Call to Order/Roll Call

Chairman Gitlin called the meeting to order at 4:04 p.m. and led the Pledge of Allegiance.

#### 2. Election of Officers for 2020

Nominations for Chairperson:

Motion by Commissioner Berkowitz for Commissioner Greenough to serve as Chairperson Second by Commissioner Inscore Approved 5-0 by roll call vote

Nominations for Vice Chairperson:

Motion by Commissioner Inscore for Commissioner Berkowitz to serve as Vice Chairperson Second by Commissioner Countess. Approved 5-0 by roll call vote  
Commissioners switched seats and Chairperson Greenough conducted the rest of the meeting.

#### 3. Regular Business

##### A. Approval of December 9, 2019 Minutes

On a motion by Commissioner Gitlin, seconded by Commissioner Inscore and carried by a 5-0 vote the December 9, 2019 minutes were approved.

##### B. FY 2019-20 Mid-year Budget Review

Executive Officer reported on expenses to date and Insurance coverage

Commissioners requested to see CALAFCO conference expenses for Commissioner Inscore. A total of 32% of budgeted expenditures have been used this fiscal year to date.

Receive and file.

##### C. MSR Compliance Work Program

Executive Officer distributed updated 2019-2020 Compliance Work Program.

The three MSRs in progress, Bertsch Ocean-View Community Services District, Smith River Cemetery District and Del Norte Fairgrounds Recreation

and Park District will be brought before the Commission at their next meeting on March 23,2020.

Information gathering has been initiated for the three MSRs to be brought before the Commission later in 2020: County Service Area #1, Crescent City Harbor District and Del Norte County Resource Conservation District.

Receive & File

#### 4. **Inquiries, Correspondence, Application Status and Referrals**

**Staff** - The Executive Officer may provide a report of current projects, issues of interest, and pending legislation. Executive Officer comment:

The Executive Officer reported that there would be a proposed FY 2020-21 Budget scheduled for Public Hearing at the March Commission Meeting. The FY 2019-20 Mid-year budget numbers will be ready for review then as well.

**Commission** - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

Commission comment: The Commission discussed CALAFCO dues for 2020-21. The dues will be divided between Suburban, Rural and Urban Districts and will be allocated by population. Dues are estimated at \$1,375.

**Public** - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment: None.

#### 5. **Adjournment**

Chairman Greenough noted that the next regular meeting is March 23, 2020

Chairman Greenough adjourned the meeting at 4:46 PM

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Respectfully Submitted