

REGULAR MEETING MINUTES

Del Norte Local Agency Formation Commission Board of Supervisors Chambers

TELECONFERENCE MEETING

April 20 2020 4:00 pm

Due to the ongoing COVID-19 issues, the Governor of the State of California has issued Executive Order N-29-20 and Order N-25-20 establishing social distancing measures and suspending provisions of the Brown Act. Meeting held by teleconference

Members present: Jason Greenough (City Member & Chair), Bob Berkowitz (County Member & Vice-Chair), Blake Inscore (City Member), Roger Gitlin (County Member), Judy Dobbs (Alternate Public Member)

Members absent: Sparky Countess (Public Member)

Others present: George Williamson (Executive Officer), Elizabeth Cable (Legal Counsel), Vanessa Blodgett (Analyst/Administrator), Joel Campbell-Blair (Assistant County Counsel)

1. Call to Order/Roll Call

Chairman Greenough called the meeting to order at 4:02 p.m. A voice roll call was taken. Chairman Greenough led the Pledge of Allegiance

2. Public Hearings

A. Bertsch-Ocean View Community Services District 2020 MSR & SOI Update

Commission Chair Greenough convened the public hearing for the Bertsch-Ocean View Community Services District 2020 MSR & SOI Update.

Executive Officer Williamson provided a telephonic report with recommendation the Commission approve Resolution No.20-01 approving the Bertsch-Ocean View Community Services District Municipal Service Review and Sphere of Influence Update

Commission Chair Greenough opened the public hearing and invite telephonic testimony; and Commission discussed item. Commission Chair Greenough closed the hearing and consider action on recommendation.

On a motion by Commissioner Gitlin, seconded by Alternate Public Member Dobbs and carried by a 5-0 vote, Commission approved Resolution No.20-01.

B. Del Norte Fairgrounds Recreation & Parks District 2020 MSR & SOI Update-proposed continuance

Commission Chair Greenough convened the public hearing for the Del Norte Fairgrounds Recreation & Parks District 2020 MSR & SOI Update.

Executive Officer Williamson provided a telephonic report on discussions at both the District Board and Finance Committee meetings, both attended by

41st District Agricultural Association representatives, about how best to continue to work with the 41st DAA to implement specific processes for providing financial assistance. Report covered District and 41st DAA Memorandum of Understanding (MOU) update as necessary, to reflect agreed upon terms and conditions including a post sales tax recreational use funding program.

To allow more time to work with the 41st DAA and District, to prepare the five-year financial projections, staff recommends continuing the MSR SOI Update to the June 1, 2020 Commission meeting.

Commission Chair Greenough opened the public hearing, invited telephonic testimony, none was received, and Commission discussed the item.

On a motion by Commissioner Inscore, seconded by Commissioner Gitlin and carried by a 5-0 vote the Commission continued the Del Norte Fairgrounds Recreation & Parks District 2020 MSR & SOI Update to June 1 2020. Due to date certain continuance, no re-noticing required.

C. FY 2020-2021 Proposed Budget Review

Commission Chair Greenough convened the public hearing for the FY 2020-2021 Proposed Budget.

Executive Officer Williamson provided a telephonic report. Reported that proposed operating expenses reflect the anticipated staffing services for day-to-day operations and for conducting MSR & SOI Updates. The proposed FY 2020-21 operating expenses are similar to FY 2019-20 budget. A FY 2020-21 expense summary, compared to last year's budget was provided in the staff report. Staff recommended the Commission approve Proposed Budget.

Commission Chair Greenough opened the public hearing, invited telephonic testimony, none was received, and Commission discussed item. Commission Chair Greenough closed the hearing to consider action on recommendation.

On a motion by Commissioner Inscore, seconded by Commissioner Berkowitz and carried by a 5-0 vote, Commission approved FY 2020-2021 Proposed Budget. The Final FY 2020-2021 Budget will be scheduled for hearing June 1 2020.

3. Regular Business

A. Approval of January 27, 2020 Draft Minutes

On a motion by Commissioner Inscore, seconded by Commissioner Berkowitz and carried by a 5-0 vote, Commission approved January 27, 2020 Draft Minutes.

B. Review of CALAFCO Board Meeting Expenses

Executive Officer Williamson reported that a FY 2020-21 CALAFCO Board Meeting travel expense allocation of \$4,300.00 is requested to allow for Commissioner Inscore to attend up to four board meetings and the annual conference. This amount, if approved by the Commission, would also come from Contingency (unrestricted) Funds.

There will be a final accounting of travel expense at fiscal year end. The Contingency Fund receives any unexpended funds at the end of each Fiscal Year. It is expected to increase for this fiscal year due to staffing expenses coming in under budget.

This was an informational item as requested by the Commission. The proposed \$4,300.00 CALAFCO Board Meeting travel expense allocation approved in the Proposed FY 2020-21 (agenda Item 2C) will included in the final FY 2020-21 Budget considered at June 1 2020 meeting.

4. **Inquiries, Correspondence, Application Status and Referrals**

Staff - The Executive Officer may provide a report of current projects, issues of interest, and pending legislation. Executive Officer comment:

Executive Officer reported on coordination with the Hunter Creek Community Services District on a parks and recreation powers activation application the CSD is considering.

Elizabeth Cable will be leaving the Del Norte County Counsel office and will no longer serve as Del Norte Lafco Legal Counsel. Assistant County Counsel Joel Blair will take on those responsibilities.

Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a). None

Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment: None.

5. **Adjournment**

Chairman Greenough noted that the next regular meeting is June 1, 2020

Chairman Greenough adjourned the meeting at 4:52 PM

Respectfully Submitted