

## REGULAR MEETING MINUTES

### Del Norte Local Agency Formation Commission Board of Supervisors Chambers

#### VIDEO / TELECONFERENCE MEETING

June 1 2020 4:00 pm

Due to the ongoing COVID-19 issues, the Governor of the State of California has issued Executive Order N-29-20 and Order N-25-20 establishing social distancing measures and suspending provisions of the Brown Act. Meeting held by video / teleconference using ZOOM link and invitations.

**Members present:** Jason Greenough (City Member & Chair), Bob Berkowitz (County Member & Vice-Chair), Blake Inscore (City Member), Roger Gitlin (County Member), Sparky Countess (Public Member)

**Members absent:** none

**Others present:** George Williamson (Executive Officer), Vanessa Blodgett (Analyst/Administrator), Joel Campbell-Blair (Legal Counsel)

#### 1. Call to Order/Roll Call

Chairman Greenough called the meeting to order at 4:00 p.m. A voice roll call was taken. Commissioner Gitlin led the Pledge of Allegiance

#### 2. Public Hearings

##### A. Continued Public Hearing - Approve Del Norte Fairgrounds Recreation & Parks District 2020 MSR & SOI Update - Adopt Resolution 20-02

Commission Chair Greenough convened the continued public hearing for the Del Norte Fairgrounds Recreation & Parks District 2020 MSR & SOI Update.

Executive Officer Williamson provided a telephonic report on the five-year financial projections for Del Norte Fairgrounds Recreation & Parks District still under preparation, LAFCO staff recommends approving the MSR SOI Update Resolution 20-02.

Commission Chair Greenough re-opened the continued public hearing, invited telephonic testimony, none was received, and Commission discussed the item.

On a motion by Commissioner Gitlin, seconded by Commissioner Countess and carried by a 5-0 vote the Commission adopted Resolution 20-02 approving the Del Norte Fairgrounds Recreation & Parks District 2020 MSR & SOI.

##### B. FY 2020-2021 Final Budget Review

Commission Chair Greenough convened the public hearing for the FY 2020-2021 Final Budget.

Executive Officer Williamson provided a telephonic report that letters sent to both City of Crescent City and the County of Del Norte on proposed budget approval acknowledged that, conditions due to pandemic affecting budgets, City and County funding would not increase as shown in proposed budget and instead would maintain the FY 2019-20 levels. Recent County Auditor reports show interest amounts higher than those reported in the draft budget. For the final Budget, staff proposes use of interest funds to reduce County and City contributions, as shown in final budget. Staff recommended the Commission approve Final Budget by resolution.

Commission Chair Greenough opened the public hearing, invited video/ telephonic testimony, none was received, and Commission discussed item. Commission Chair Greenough closed the hearing to consider action on recommendation.

On a motion by Commissioner Inscore, seconded by Commissioner Berkowitz and carried by a 5-0 vote, Commission adopted Resolution 20-03 approving FY 2020-2021 Final Budget.

### **3. Regular Business**

#### **A. Approval of FY 2020-21 Staffing Services Contract**

Executive Officer Williamson reported that The “Agreement for the Provision of Executive Officer Services for the Del Norte Local Agency Formation Commission”, between the Commission and Planwest Partners, has been guiding staffing services since 2008. The term and budget provisions have been extended annually based on favorable Commission action. The Commission considered extending the Staffing Services Contract with Planwest Partners for FY 2020-21.

On a motion by Commissioner Berkowitz, seconded by Commissioner Inscore and carried by a 5-0 vote, Commission approved FY 2020-21 Staffing Services Contract.

### **4. Inquiries, Correspondence, Application Status and Referrals**

**Staff** - The Executive Officer may provide a report of current projects, issues of interest, and pending legislation. Executive Officer comment:

Executive Officer reported that the Hunter Creek Community Services District parks and recreation powers activation application is expected to be filed prior to the end of the fiscal year.

County Counsel Joel Blair has now taken over Del Norte Lafco Legal Counsel responsibilities.

**Commission** - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a). None

**Public** - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. Public comment: None.

5. **Adjournment**

Chairman Greenough noted that the next regular meeting is July 27, 2020

Chairman Greenough adjourned the meeting at 4:47 PM

---

Respectfully Submitted