

## APPROVED MINUTES

### Del Norte Local Agency Formation Commission VIDEO/TELECONFERENCE MEETING June 28, 2021 4:00 pm

#### REMOTE MEETING:

Due to the ongoing COVID-19 issues, the Governor of the State of California has issued Executive Order N-29-20 and Order N-25-20 establishing social distancing measures and suspending provisions of the Brown Act. Meeting held by teleconference.

**Members present:** Jason Greenough (City Member & Chair), Darrin Short (County Member & Vice Chair), Blake Inscore (City Member), Valerie Starkey (Alternate County Member),

**Members absent:** Sparky Countess (Public Member), Bob Berkowitz (County Member),

**Others present:** George Williamson (Executive Officer), Vanessa Blodgett, (Administrator/Analyst); Emily Morris (Service Specialist); Joel Campbell-Blair, (County Counsel).

#### 1. Call to Order/Roll Call

Chairman Greenough called the meeting to order at 4:04 p.m. A voice roll call was taken. Commissioner Inscore joined the meeting at 4:07. Commissioner Greenough led the Pledge of Allegiance.

#### 2. Public Hearings

##### A. Smith River Cemetery District MSR/SOI Update – Approved by Resolution 21-04

The Commission received a staff report and Chair Greenough opened the public hearing. Staff reported concerns about the District's future, as its income has dwindled. This concern has also been raised by former and current Board members. Potential solutions and caveats addressed in MSR section 4 (Financial Information).

Smith River Cemetery District Board Member John Roberts attended the hearing remotely. He commented on the lack of funds for cemetery maintenance & the Board's ongoing search for additional revenues.

On a motion by Commissioner Short, seconded by Commissioner Inscore and carried by a 5-0 vote the Commission approved the Smith River Cemetery District 2021 MSR/SOI Update - by Resolution 21-04

##### B. Crescent City Harbor District MSR/SOI Update - Continued

The Commission received a staff report and Chair Greenough opened the public hearing. Staff reported there has been a change in CEO/Harbormaster position during MSR preparation. The new CEO/Harbormaster has requested more time to review the MSR.

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On a motion by Commissioner Inscore, seconded by Commissioner Short and carried by a 5-0 vote the Commission continued the Crescent City Harbor District MSR/SOI Update to the August 23 2021 meeting.

**3. Regular Business**

**A. Professional Services Agreement Extension**

Staff presented the Professional Services Agreement Extension, for Executive Officer and support staffing services. On a motion by Commissioner Inscore, seconded by Commissioner Starkey and carried by a 5-0 vote the Commission approved the Planwest Partners Professional Services Agreement Extension for FY 2021-22.

**B. Draft Minutes April 26, 2021**

On a motion by Commissioner Short, seconded by Commissioner Inscore and carried by a 5-0 vote the Commission approved the April 26, 2021 Minutes.

**C. Draft Minutes May 24, 2021**

On a motion by Commissioner Short, seconded by Commissioner Inscore and carried by a 5-0 vote the Commission approved the May 24, 2021 Minutes.

**4. Inquiries, Correspondence, Application Status and Referrals**

- A. Staff -** The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Remaining Meeting Dates 2021, staff presented the list of Remaining 2021 Meeting Dates.

- B. Commission -** On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

Chair Greenough requested staff review and update the following website postings:

Who Serves on LAFCo?

Del Norte LAFCo is composed of five regular commissioners: two county supervisorial members, two city council members, and one public member. Commission members serve four-year terms. There is also one alternate member for each of the three classifications. The Commission contracts for its own staff, an Executive Officer and Administrator.

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When and where does LAFCo meet?

LAFCo meetings are scheduled on the fourth Monday of every other month at 4:00 p.m. at the Del Norte County Administrative Center, Board of Supervisors Chambers, 981 H Street, Suite 100, Crescent City, CA 95531. Please check the current meeting agenda for up to date meeting information due to ongoing COVID-19 considerations.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda. NONE.

5. Adjournment

Meeting adjourned at 4:36PM. Next Regular Meeting for August 23, 2021.