

## APPROVED MINUTES

### Del Norte Local Agency Formation Commission VIDEO/TELECONFERENCE MEETING January 24, 2022

#### REMOTE MEETING:

Due to the ongoing COVID-19 issues, the Governor of the State of California has issued Executive Order N-29-20 and Order N-25-20 establishing social distancing measures and suspending provisions of the Brown Act. Meeting held by teleconference.

**Members present:** Jason Greenough (City Member & Chair); Darrin Short (County Member & Vice Chair), Blake Inscore (City Member), Valerie Starkey (County Alternate Member), Judy Dobbs (Public Alternate Member)

**Members absent:**, Bob Berkowitz (County Member)

**Others present:** George Williamson (Executive Officer); Colette Metz-Santsche (Administrator)

#### 1A) Call to Order/Roll Call

Chairman Short called the meeting to order at 4:04 p.m. A voice roll call was taken.

#### 1B) Pledge of Allegiance

Commissioner Inscore led Pledge of Allegiance

#### 1C) Acknowledgement of any new Commissioners: County Supervisors or City Council

City of Crescent City recently made member appointments with no changes. County to make appointments at their next meeting on January 25 2022, no changes to appointments expected.

#### 1D) Certificate of Appreciation to Duane 'Sparky' Countess for Public Member Service

Sparky Countess Letter of Appreciation, his term ended in December 2021, will mail certificate; Commissioner Inscore asked what was the first year he first served (George to look into start date and provide to commission so he can be recognized by Commission and member agencies).

#### 2) Election of Officers

Motion by Commissioner Starkey/ Second by Commissioner Inscore for Commissioner Short to serve as Chair for 2022 – 5-0 vote

Greenough nominated for vice chair by Starkey/Inscore – no action

Motion by Commissioner Greenough / Second by Commissioner Starkey for Commissioner Inscore to serve as Vice-Chair for 2022 – 5-0 vote

#### 3A) South County CSDs MSR/SOI update

Executive Officer provided update and summarized the MSR/SOI update for three south county area CSDs. Discussed responses to Request for Information and awaiting Redwood Park budget information. Will be looking for a SOI expansion for Klamath CSD. Staff recommended Commission continue MSR/SOI update to next meeting.

HVCSD Manager Paul Crandall – commented he and another board member is available for any questions.

Commissioner Inscore asked anticipated timeline for Klamath wastewater grant considering they have a moratorium and cap on new connections? George responded that engineering for package plant is almost complete; anticipate filing for grant in spring. Discussed approving MSR in March for Hunter Valley and Klamath CSD in March if Redwood Park budget information is provided.

Commissioner Starkey noted that Redwood Park doesn't have a website; asked about hardship exemption and LAFCo's role in requiring this. George noted that he has provided resources to develop a basic website, hosted by Streamline, or provide them a template for hardship resolution.

Motion by Commissioner Inscore/ Second by Commissioner Greenough to continue the public hearing to March 28 2022 – 5-0 vote

### **3B) Hunter Valley CSD Park & Recreation Powers Activation**

Executive Officer provided a staff report. Provided background on Commission's prior action that had to be rescinded due to property tax exchange agreement procedural requirement. Since then, the County approved zero tax exchange agreement in December 2021. Commission renoticed the public hearing item.

Commissioner Inscore expressed appreciation for the district being patient and willing to take on recreation powers and responsibilities for the community.

HVCSD Manager /Board Member Paul Crandall, available for questions.

Commissioner Starkey, asked about controversy with Yurok and asked whether Yurok is supportive of Hunter Valley taking this responsibility. Commissioner Short provided background.

Commissioner Starkey, expressed concern about future action of the Board of Supervisor on gifting of the land; this action does not imply the County will decide to gift the land to the CSD.

HVCSD Board Member Salley Rogers, Hunter Valley CSD Board member, stated that in the last 22 months, community has built a new bus stop, painted it, repaired basketball court, mowed the lawn, etc. Community has taken responsibility for the park property. Not trying to take anything away from the tribe. Excited to be at this point of the process with the Commission.

Commissioner Short, clarified the action by the Commission does not give ownership of the property, but the authority to provide park and recreation services.

Commissioner Greenough, stated the community has shown that they have taken responsibility for the park property.

Exec Officer Williamson discussed intent of CKH act and role of commission to be independent regardless of members' appointing authority. Decision at LAFCo does not build conflict for future action by County. [Resolution # to be updated to 22-01]

Motion by Commissioner Inscore/ Second by Commissioner Starkey to approve activation of park and recreation powers, with conditions, by Resolution 22-01. 5-0 vote.

Commissioner Inscore requested that County inform him when considering park property transfer.

HVCSD Manager /Board Member Paul Crandall expressed appreciation for a unanimous decision.

## **4. Regular Business**

### **4A) Draft Minutes August 23, 2021**

Motion to approve by Commissioner Inscore/ Second by Commissioner Greenough – 5-0 vote

#### **4B) Public Member Appointment**

Executive Officer provided update on recruitment and publicizing process

#### **4C) General Counsel Selection**

Executive Officer provided update on RFQ process. Staff screened proposals and bringing forward two firms, Underwood Law and Mitchell Law Firm. Both have great credentials. Mitchell Law provided counsel support for fairgrounds district formation. Underwood Law has lower rates and is based in Weaverville, Mitchell Law is based in Eureka.

Commissioner Inscore said cost difference is pretty negligible.

Motion by Commissioner Greenough / Second by Commissioner Inscore to select Underwood Law for General Counsel services– 5-0 vote

#### **4D) FY 2021-22 Mid-Year Budget Review**

Commission received FY 2021-22 Mid-Year Budget Review, informational item, no action.

#### **4E) 2022 Meeting Schedule**

Commission received dates for remaining 2022 Meetings, informational item, no action.

#### **4F) FY 2021-22 Compliance Work Plan**

Commission received FY 2021-22 update, informational item, no action.

### **5) Inquiries, Correspondence, Application Status and Referrals**

**4A) Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation. CALAFCO Award Nomination.**

Staff reported that draft FY 2022-23 budget would be presented at next meeting.

**4B) Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).**

Commissioner Inscore noted CALAFCO provided conditional offer for CALAFCO Executive Director position to Rene LaRoche. Pamela Miller will be retiring end of March 2022.

**4C) Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.**

None

### **1. Adjournment**

Meeting adjourned at 5:11 PM. Next Regular Meeting: March 28, 2022.