

APPROVED MINUTES

**Del Norte Local Agency Formation Commission
SPECIAL MEETING**

In Person: Del Norte County Board of Supervisors Chambers

Flynn Center - 981 H St. Crescent City, CA 95531

June 13, 2022 4:00 pm

Members present: Darrin Short (County Member & Chair), Blake Inscore (City Member & Vice Chair), Jason Greenough (City Member), and Lyle Armstrong (Public Member)

Members absent: County Member Sue Masten

Others present: George Williamson (Executive Officer); Jim Underwood, (General Counsel), Geoff Antill (Smith River FPD)

1A) Call to Order/Roll Call

Vice Chairman Short called the meeting to order at 4:00 p.m. A voice roll call was taken.

1B) Pledge of Allegiance

Commissioner Short led the Pledge of Allegiance.

1C) Acknowledgement of new Commissioners

General Counsel Jim Underwood administered the Oath of Office, for Public Member Lyle Armstrong.

2. Public Hearing

A. Fiscal Year 2022-2023 Final Budget

Staff introduced the final budget and noted that that, although there were a number of increased expenses, the City and County contributions remain the same as prior year. The Draft budget was distributed to the City and County and notice was published prior to the hearing. On a motion by Commissioner Inscore, seconded by Commissioner Greenough and carried by a 4-0 vote the Commission approved the FY 2022-2023 Final Budget by Resolution 22-03.

3. Regular Business

A. Draft Minutes March 28, 2022

On a motion by Commissioner Greenough, seconded by Commissioner Inscore and carried by a 4-0 vote the Commission approved the Draft March 28, 2022 Meeting Minutes.

B. Fiscal Year 2021-22 Quarter 3 Budget Report

Staff presented the FY 2021-22 Quarter 3 Budget Report as an informational item. No Commission action taken.

C. Professional Services Agreement Extension – Planwest Partners

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On a motion by Commissioner Armstrong, seconded by Commissioner Inscore and carried by a 4-0 vote the Commission approved the Planwest Partners Professional Services Agreement Extension for FY 2022-23.

D. Professional Services Agreement Extension – Underwood Law

On a motion by Commissioner Greenough, seconded by Commissioner Inscore and carried by a 4-0 vote the Commission approved the Underwood Law Professional Services Agreement Extension for FY 2022-23.

E. FY 2022-23 Meeting Dates

Meeting Dates were listed in agenda packet, for information only.
Commissioner Inscore will not be available for the September regular meeting.

F. Regional Fire Services MSR & SOI Update

Staff presented a Fire Services MSR & SOI Update for information only, Commission discussed importance of fire services and services coordination among Districts. Klamath FPD needs discussed, revenues, training, board vacancies and reorganization options. The Commission asked about Yurok Tribe coordination and what reorganization options are being considered as part of the MSR/SOI Update. Staff commented that deficiencies would be noted with recommendations as needed. No Commission action at this meeting. Draft Fire Services MSR & SOI will be brought back for Commission action at future meeting.

4 Inquiries, Correspondence, Application Status and Referrals

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

Pending applications – CSA #1 wastewater extension to MacNamara Field terminal update provided by staff.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).
- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

Adjournment

Meeting adjourned at 4:59 PM.