

MEETING MINUTES

Del Norte Local Agency Formation Commission REGULAR MEETING

In Person: Del Norte County Board of Supervisors Chambers

Flynn Center - 981 H St. Crescent City, CA 95531

March 27, 2023

Members present: Darrin Short (County Member & Chair), Blake Inscore (City Member & Vice Chair), Jason Greenough (City Member), Dean Wilson (County Member) and Donna DeWolf (Alternate Public Member)

Members absent: Lyle Armstrong (Public Member)

Others present: (by phone due to travel restrictions) George Williamson (Executive Officer).

This was an in-person meeting of the Commission, with public access accommodated by the County, during Flynn Center closure due to holiday observance.

Call to Order/Roll Call

Commission Chair Short called the meeting to order at 4:00 p.m. Roll call was taken.

- A. Pledge of Allegiance Commissioner Short led the Pledge of Allegiance.
- B. Welcome New Commissioner – County Supervisor Dean Wilson
Supervisor Wilson, received a welcome from the attending Commissioners.
- C. Alternate Public Member Appointment

Staff presented a report on the Alternate Public Member recruitment process and receiving an application from Donna DeWolf, which was included in the meeting packet.

On a motion by Commissioner Inscore seconded by Commissioner Wilson and carried by a 4-0 vote the Commission appointed Donna DeWolf as Alternate Public Member for the 2023-2027 term. Alternate Public Member DeWolf took a seat with the Commission due to the absence of Public Member Lyle Armstrong.

Public Hearings

- A. Del Norte LAFCo FY 2022-23 Budget Amendment in accordance with California Government Code § 56381

The Commission received a staff report on budget amendments, primarily covering an unexpected Interfund Transfer Cost increase. Staff has requested a cost accounting and the Commissioner wanted to allow more time for the Auditors' response.

On a motion by Commissioner Inscore seconded by Commissioner Greenough and carried by a 5-0 vote the Commission continued the FY 2022-23 budget amendment hearing to May 22, 2023.

- B. Del Norte LAFCo Proposed FY 2023-24 Budget in accordance with California Government Code § 56381.

The Commission received a staff report on the proposed FY 2023-24 budget. Staff which is slightly reduced from the FY 2022-23 budget amendment considered in the prior hearing.

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On a motion by Commissioner Wilson seconded by Commissioner Greenough and carried by a 5-0 vote the Commission approved the proposed FY 2023-24 budget and directed staff to distribute to City and County and schedule a final budget hearing for May 22, 2023

Regular Business

A. Draft Minutes January 22, 2023

On a motion by Commissioner Inscore seconded by Commissioner Wilson and carried by a 5-0 vote the Commission approved the January 22, 2023, Meeting Minutes.

B. Del Norte County Fairgrounds Recreation and Park District (DNCFRPD) Municipal Service Review Reconsideration Update (informational)

DNC Fairgrounds Recreation and Park District Update – Sales Tax Revenues. Staff reported on DNCFRPD Board coordination for a MSR reconsideration to address a Capital Improvement Plan Update, and funding projections for use of reserves. There will be a joint DNCFRPD & 41st DAA Fair Board meeting later this month.

C. Hunter Valley CSD Power Activation – Certificate of Completion (informational)

Staff reported filing the Certificate of Completion with the County for the Hunter Valley CSD Park and Recreation Powers Activation. A brief report on CSDs park development progress was provided.

D. Del Norte County Auditor – Interfund Cost Plan Request (informational)

Staff has requested an accounting for a substantial Interfund Cost Plan amount increase, based on an independent accounting review. The Commission considered this as part of the FY 2022-23 budget amendment hearing.

E. Annexation Applications status - Klamath CSD Annexation/SOI Amendment & Smith River FPD Annexation (informational)

Staff reported on filing notices for the applications. Property Tax Revenue Sharing Agreements with the County, per Tax and Revenue Code 99, will precede application hearings.

F. Alternate May Meeting Dates.

The May 22 Commission meeting date was set.

C. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

No additional staff comments.

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B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

D. Adjournment

Next Meeting scheduled for May 22 2023, unless special meeting scheduled.

Approved at July 24 2023 Meeting by 5-0 vote