

MEETING MINUTES



Del Norte Local Agency Formation Commission REGULAR MEETING

In Person: Del Norte County Board of Supervisors Chambers

Flynn Center - 981 H St. Crescent City, CA 95531

July 24, 2023

Members present: Darrin Short (County Member & Chair), Blake Inscore (City Member & Vice Chair), Jason Greenough (City Member), Dean Wilson (County Member), Lyle Armstrong (Public Member) and Donna DeWolf (Alternate Public Member)

Members absent:

Others present: George Williamson (Executive Officer), Jim Underwood, General Counsel.

This was an in-person commission meeting.

Call to Order/Roll Call

Commission Chair Short called the meeting to order at 4:01 p.m. Roll call was taken.

A. Pledge of Allegiance - Commissioner Short led the Pledge of Allegiance.

Public Hearings

A. Del Norte LAFCo FY 2022-23 Budget Amendment # 2 in accordance with California Government Code § 56381

The Commission received a budget amendments staff report, primarily covering the Interfund Transfer Cost increase, which has been reduced by the County Auditor. Commissioner Short noted a Resolution # correction that will be made.

On a motion by Commissioner Inscore seconded by Commissioner Wilson and carried by a 5-0 vote the Commission approved FY 2022-23 budget Amendment #2 by Resolution 23-03.

B. Del Norte LAFCo Final FY 2023-24 Budget in accordance with California Government Code § 56381.

The Commission received a staff report on the proposed FY 2023-24 budget. Staff which is reduced due to the Interfund Transfer Cost reduction by the County Auditor.

On a motion by Commissioner Inscore seconded by Commissioner Wilson and carried by a 5-0 vote the Commission approved the Amended FY 2023-24 budget by Resolution 23-04 and directed staff to distribute to City and County, noting the contribution reductions.

Regular Business

A. Draft March 27, 2023 Minutes Continued

The March 27, 2023 Minutes had been continued from the prior meeting to allow Commissioners that were present the opportunity to review.

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On a motion by Commissioner Wilson seconded by Commissioner Inscore and carried by a 5-0 vote the Commission approved the continued March 27, 2023, Meeting Minutes

B. Draft May 22, 2023 Minutes

On a motion by Commissioner Inscore seconded by Commissioner Wilson and carried by a 5-0 vote the Commission approved the May 22, 2023, Meeting Minutes

C. Member Dues Apportionments - informational

Commissioner Inscore raised the issue of the City – County LAFCo contributions apportionment and noted that much of LAFCo’s work is on services in the unincorporated portion of the County, An adjusted apportionment could be considered. Commissioners Short and Wilson expressed appreciation for the City contribution and indicated the County would not support an apportionment change. Adding Special Districts to the Commission and seeking apportionments from them over time might be one way to reduce City and County apportionments. This was an informational item and no action was taken.

D. Del Norte LAFCo FY 2022-23 Year End Cost Accounting

Staff presented the FY 2022-23 Year End Cost Accounting, showing overall expenses under budget. The Commission expressed appreciation for this, which increases the contingency fund balance. This was an informational item and no action was taken.

E. Annexations Update – Informational.

Staff noted that the two annexations – Smith River FPD & Klamath CSD, are still pending, until the Property Tax Revenue Agreements between the County and District are completed. This was an informational item and no action was taken.

F. Compliance Work Plan for FY 2023-24.

Staff described the MSR/SOI Updates scheduled for the coming year. This was an informational item and no action was taken.

4 Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

No additional staff comments.

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

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Commissioner Inscore discussed the upcoming CALAFCO Annual Conference, to be held in October. CALAFCO had finished the prior Fiscal Year approximately \$50k under budget. Substantial savings were realized by hiring the new Executive Director Rene LaRoche as an employee. There are now 57 CLAFCO Member Counties as Kern County has dropped out.

Commissioner Wilson commented on the ongoing challenges for the Klamath Fire Protection District, including not filing a current budget with the County Auditor. This non-filing, which prevents the auditor from paying FPD bills, was one of several financial issues noted. The FPD and the Yurok Tribe do not seem to be communicating on fire protection and emergency response issues.

The Commission expressed concern that District preparedness and responsiveness could impact fire insurance rates, ISO ratings and even coverage, as more carriers are not providing fire insurance in California. The Commission requested that staff contact the District Board to request an update on District activities and invite District representatives to the next Commission meeting or see about scheduling a Commission meeting in Klamath with the District, community members and Yurok Tribe.

- C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

5 Adjournment

The meeting was adjourned at 4:55 PM

Next Meeting scheduled for July 24 2023, was cancelled, The next meeting was scheduled for November 27, 2023.