

MEETING MINUTES



Del Norte Local Agency Formation Commission REGULAR MEETING

*In Person: Del Norte County Board of Supervisors Chambers
Flynn Center - 981 H St. Crescent City, CA 95531*

November 27, 2023 4:00 pm

Members present: Darrin Short (County Member & Chair), Blake Inscore (City Member & Vice Chair), Jason Greenough (City Member), Dean Wilson (County Member), Lyle Armstrong (Public Member) and Donna DeWolf (Alternate Public Member)

Members absent:

Others present: George Williamson (Executive Officer).

This was an in-person commission meeting.

Call to Order/Roll Call

Commission Chair Short called the meeting to order at 4:00 p.m. Roll call was taken.

Pledge of Allegiance - Commissioner Wilson led the Pledge of Allegiance.

1. Public Hearings

None

2. Regular Business

A. Draft Minutes July 24 2023

The header will be revised with the correct date. On a motion by Commissioner Wilson, seconded by Commissioner Inscore and carried by a 5-0 vote the Commission approved the July 24, 2023, Meeting Minutes.

B. Del Norte LAFCo FY 2023-24 Quarter 1 Summary

Informational item – no action taken

C. Klamath FPD – Update

Informational item, the Executive Officer reported on communication with the three person FPD Board and plans to attend the December Board Meeting. There appear to be Community members interested in the open Board seats. Commissioners expressed concerns about the District's response capacity and the need to fill open board positions.

D. HRC CSD – Jed Smith Homeowners Association Potential Annexation

A draft Municipal Services Review and Sphere of influence Update was presented. This will be reviewed in conjunction with the State Waterboard funded Preliminary Engineering Report being prepared for the potential HRC CSD – Jed Smith HOA water system consolidation/annexation. On a motion by Commissioner Inscore, seconded by Commissioner Greenough and

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carried by a 5-0 vote the Commission approved the scheduling of the MSR and SOI Update for a future meeting.

E. Smith River CSD – Draft MSR/SOI Review

Informational item, the Executive Officer reported on an income survey being prepared by the district, which they feel would affect Disadvantaged Unincorporated Community (DUC) status for the Community.

F. 2024 Meetings Schedule

Informational item, it was noted that several meeting dates coincide with holidays. A revised meetings schedule will be included with the next agenda.

G. CALAFCO 2023 Conference Summary

Both the Executive Officer and Commissioner Inscore reported on the Conference, held in Monterey in mid-October. Commissioner Inscore now serves as the CALAFCO Board Secretary, in addition to being the Northern Region City Representative.

H. Annexations – Property Tax Revenue Sharing Update

Both the Klamath CSD and Smith River FPD annexations are pending, while the County completes the property tax revenue sharing agreements.

3. Inquiries, Correspondence, Application Status and Referrals

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, and pending legislation.

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter for a future agenda per Government Code Section 54954.2 (a).

C. Public - Public comment on items of interest within LAFCo subject matter jurisdiction, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

4. Adjournment

Meeting was adjourned at 5:07 PM. Next Meeting scheduled for January 22, 2024, unless alternate date scheduled.