



REGULAR COMMISSION MEETING
Del Norte Local Agency Formation Commission
November 24, 2025 – 4:00 PM
Del Norte County Board of Supervisors Chambers
Flynn Center - 981 H St. Crescent City, CA 95531

APPROVED MEETING MINUTES

1. Call to Order/Roll Call

The meeting was called to order at 4:10 PM.

A. Roll Call:

Commissioners Present: Chair Armstrong; Regular Commissioner Wilson; Alternate Commissioner Starkey

Commissioners Absent: Regular Commissioners Greenough, Short, and Wright

2. Public Comment

Alicia Williams suggested trainings for Library staff and asked that LAFCo take library oversight seriously to rectify library issues.

3. Consent Calendar

A. Draft September 29, 2025 Meeting Minutes

On a motion by Commissioner Wilson, seconded by Alternate Commissioner Starkey, and carried by a 3-0 voice vote, the Commission approved the meeting minutes.

4. Public Hearings

A. Big Rock CSD MSR/SOI Update

Executive Officer Williamson presented the staff report and draft Municipal Service Review (MSR) and Sphere of Influence (SOI) Update. He expressed appreciation for Big Rock Community Services District (CSD) Board assistance in the process. Big Rock CSD Board President Hank Akin voiced appreciation for the MSR and requested clarifications that proposed SOI expansion would not be an obligation of the District, but a Commission recommendation, as the District lacks funding for proposed requirements.

Alternate Commissioner Starkey questioned the obligation status for the District and Executive Officer Williamson confirmed that proposals in the MSR/SOI update are recommendations, not binding obligations. Alternate Commissioner Starkey requested board approval of sphere of influence expansion.

On a motion by Alternate Commissioner Starkey, seconded by Commissioner Wilson, and carried by a 3-0 voice vote, the Commission adopted Resolution 2025-05.

B. Del Norte Resource Conservation District (RCD) SOI Update Application & MSR

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Executive Officer Williamson presented the staff report, the Draft MSR for the Del Norte RCD, the proposed sphere amendment for the District, and other hearing items.

Del Norte RCD District Manager Becky Crockett explained that her sister Linda Crockett kept the RCD active during lean years, and that funding is now available to support countywide expansion. The district was originally initiated in 2005 by Brian Ferguson as a forum for farmers dealing with Canada geese and Roosevelt elk management issues. Its focus has since broadened to include wildfire resilience, water quality, stream restoration, and agricultural land restoration. Recent funding includes \$17,000 from the North Coast Resource Partnership and \$250,000 for a wildfire resilience collaboration, and there are emerging partnership opportunities with Caltrans for restoration projects.

RCD Board Member Rob Miller noted that the RCD's first 10 to 15 years were focused on Smith River Basin farmland. He said that expanding the district would enable partnerships with additional organizations and help bring more funding into Del Norte County.

Public commenter Alicia Williams stated that she hopes for overlap with existing government projects (NOAA, California Fish & Wildlife).

Alternate Commissioner Starkey noted the RCD's audit and website requirements. Board members commented that the proposed expansion would enable the district to secure funding needed to complete its audit and develop a website. They also acknowledged the RCD's partnership with Elk Valley Rancheria and the Tolowa Tribe.

On a motion by Commissioner Wilson, seconded by Alternate Commissioner Starkey, and carried by a 3-0 voice vote, the Commission adopted Resolution 2025-06.

C. Del Norte County Library District MSR/SOI Update

Executive Officer Williamson presented the Draft MSR/SOI for the Library District and other hearing materials. He expressed appreciation for the Library Board's assistance in the drafting of the document.

The new Director of the Del Norte County Library District, Beth Quartsy, responded that the district lost its California Literary Services (CLS) grant earlier in the year and is conducting forensic accounting in response. She reported that a \$400,000 KPN grant has been secured through December 2026 and that a new bookkeeper has been hired to strengthen financial management. Program goals include replacing the lost CLS funding, building a youth peer tutoring program in partnership with school districts, and hiring two learning facilitators to coordinate the program. She noted that current capacity includes 32 enrolled learners, 12 trained tutors, 4 GED students, and 63 learning sessions, and that there is potential for future expansion into correctional institutions. A District Board Member also spoke briefly regarding Library issues.

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Public commenter Sarah Philbrook shared her personal literacy story - learned to read at age 21 through library program in 3 months. Public commenter Alicia Williams stated that there were multiple inaccuracies in the MSR, including that career pathways services, such as Coursera, are no longer provided. She also said that the CLS framework's asset-based approach has not been fully implemented, and raised concerns regarding trustee judgment and ethics, as well as reports of discrimination involving people with hygiene issues.

Public commenter Phoebe Linhart stated that the Del Norte Reads program had previously been very successful with \$77,000 in CLS funding. She noted that the program lost its CLS association in April 2025 due to compliance issues and expressed concern about the library's capacity to manage a \$400,000 federal grant.

Alternate Commissioner Starkey stated that the SOI remains unchanged and that the MSR acknowledges existing issues and the corrective actions needed. Chair Armstrong emphasized the need for strategic planning with stakeholder input, and Commissioner Wilson expressed support for the new leadership.

On a motion by Alternate Commissioner Starkey, seconded by Commissioner Wilson and carried by a 3-0 voice vote, the Commission adopted Resolution 2025-07.

5. Regular Business

A. CALAFCO Conference Report

EO Williamson reported that sessions are recorded and now available online for review. Topics covered include technology modernization, farmland/housing legislation, and regulatory updates.

B. Current & Pending Applications

EO Williamson stated that the State Water Resource Board consolidation effort between the Jedediah Smith HOA and HRC is ongoing. The preliminary engineering report has been completed. Commission continuing to advise on procedures.

C. 2026 Meeting Dates

EO Williamson presented the staff report on 2026 Regular meeting dates. The Commission received and filed this report.

6. Inquiries, Correspondence, Application Status, and Referrals

A. Staff

No comments by staff.

B. Commission

No comments by Commissioners.

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7. Adjournment

The meeting was adjourned at 5:06 P.M. The next Regular Commission Meeting is scheduled for January 26, 2026, at 4:00 pm at the Flynn Center, located at 981 H St., Crescent City, CA 95531.